

Crawley Borough Council

Minutes of the Full Council

Wednesday 17 December 2014 at 7.30 p.m.

Present:

Councillor B A Smith (Mayor).

Councillor C A Cheshire (Deputy Mayor).

Councillors M L Ayling, B K Blake, S A Blake, Dr H S Bloom, N Boxall, K Brockwell, B J Burgess, R G Burgess, R D Burrett, D G Crow, C R Eade, I T Irvine, M G Jones, S J Joyce, P K Lamb, R A Lanzer, C C Lloyd, T Lunnon, L S Marshall-Ascough, C A Moffatt, C J Mullins, C Oxlade, D M Peck, M W Pickett, B J Quinn, R Sharma, D J Shreeves, P C Smith, J Stanley, K Sudan, G Thomas, L A Walker and W A Ward.

Also in Attendance:

Mr J G Smith – Honorary Freeman and Alderman.

Mr B Jones – Appointed Independent Person.

Mr P Nicolson – Appointed Independent Person.

Officers Present:

Lee Harris	Chief Executive
Ann-Maria Brown	Head of Legal and Democratic Services
Peter Browning	Deputy Chief Executive
Roger Brownings	Democratic Services Officer
Chris Harris	Head of Community Services

61. A Minute's Silence for Peshawar, Pakistan

On behalf of all residents within the Borough, the Full Council observed a minute's silence as a mark of respect and sympathy for the victims and their families who suffered as a result of the recent atrocities which took place in Peshawar, Pakistan.

The Mayor announced that a 2 minutes silence, organised by the Muslim Community, would be held that coming Friday at 4.30 p.m. in Crawley's Queens Square.

62. Apologies for Absence

Councillors B McCrow and K J Trussell.

Mr A C W Crane - Honorary Freeman and Alderman.

Mr A Quine - Honorary Freeman and Alderman.

63. Members' Disclosures of Interests

The disclosures of interests made by Members were set out in **Appendix A** to the minutes.

64. Communications

Dementia Friendly Crawley

The Mayor was pleased to announce that a programme had been aired the previous evening on BBC Radio 4 which had recently been recorded in Crawley regarding the positive work that was being undertaken in relation to Crawley Friendly Dementia. The programme had been hosted by Dame Joan Bakewell and featured a raft of people from the town as part of the programme's promotion of the positive work being undertaken, including dementia awareness.

65. Public Question Time

A Question asked in accordance with Council Procedure Rule 9 was as follows:

Questioner's Name	Subject	Name of Councillor(s) Responding
Mr J Herbert	Progress on the development of the new Crawley Museum. Mr Herbert thanked the Council for letters he had received, including that from the Cabinet Member for Leisure and Cultural Services, on the new Museum's progress update. Mr Herbert also referred to a piece of artwork which he had displayed at a previous Full Council meeting.	The Mayor responded to this matter. The Mayor asked Mr Herbert to contact the Council's PA to the Chief Executive to arrange for Mr Herbert to collect his artwork, whilst the Mayor also thanked Mr Herbert for his continued interest in the new Museum's development. It was confirmed that the Crawley Museum Society would be taking the lead with regard to fund raising decisions, and it was with the Society that Mr Herbert should be raising such matters as his idea of "sponsor a brick".

66. Minutes

The minutes of the meeting of the Full Council held on [22 October 2014](#) were approved as a correct record and signed by the Mayor.

67. Items for Debate (Reserved Items)

Members indicated that they wished to speak on a number of items as set out in the following table:

Minute Book Page no.	Committee/ Minute no. (and the Member reserving the item for Debate)	Subject (Decisions previously taken under delegated powers, reserved for debate only).	Subject (Recommendation to Full Council, reserved for debate)
48	Cabinet 12 November 2014 Minute 48 (Conservative Group)		Strategic Approach to Affordable Housing Delivery 2015-2025 (Recommendation 1)
72	Overview and Scrutiny Commission 1 December 2014 Minute 55 (Conservative Group)	Management of the Council's Allotments and Delivery of Service Provision Update.	
78	Audit and Governance Committee 2 December 2014 Minute 25 (Councillor Walker)	Maidenbower Pavilion, Community Club – Update Report	
88	Cabinet 3 December 2014 Minute 55 (Labour and Conservative Groups)		New Cemetery, Little Trees, Tollgate Hill, Crawley (Recommendation 5)

68. Reports of the Cabinet, Overview and Scrutiny Commission and Committees

Moved by Councillor Cheshire (as the Deputy Mayor) and

RESOLVED

- (1) That the following reports be received:-
- (a) Development Control Committee – 13 October 2014.
 - (b) Licensing Committee – 3 November 2014.
 - (c) Overview and Scrutiny Commission – 10 November 2014.
 - (d) Development Control Committee – 11 November 2014.
 - (e) Cabinet – 12 November 2014.
 - (f) General Purposes Committee – 24 November 2014.
 - (g) Overview and Scrutiny Commission – 1 December 2014.
 - (h) Audit and Governance Committee – 2 December 2014.

- (i) Cabinet – 3 December 2014.
 - (j) Appointments and investigating Committee – 11 December 2014.
(This Committee meeting had taken place subsequent to the publication of the agenda for this 17 December Full Council meeting. The Mayor agreed that as the report of the Committee included a recommendation (Recommendation 7) to the Full Council it be considered as a supplemental agenda item).
- (2) That the recommendations contained in the reports on the following matters, which had not been reserved for debate, be adopted:-

**(i) Recording How Members Vote Scrutiny Panel Final Report
(General Purposes Committee – 24 November 2014)
(Recommendation 2)**

The Committee had considered report OSC/222 of the Chair of the Recording How Members Vote Scrutiny Panel. The report had also been considered by the Overview and Scrutiny Commission at its meeting on 10 November 2014. As part of its decision on this matter, the Committee had decided that:-

- a) A4 paper copies showing the Council Chamber layout (including Councillors names, political party and ward) be included with Full Council papers;
- b) A lectern/platform be installed in the public gallery and that further investigation take place on its ideal location;
- c) Further investigations be made into the value of using web-casting as a means of making the Council's decision making processes more accessible to the general public.

A number of amendments to the Constitution were proposed and recommended to the Full Council.

RESOLVED

- (1) That the Mayor / Chair of a meeting give clear instructions to Councillors on the reasons for a vote being taken and should request that all Councillors indicate their intention clearly. The Mayor / Chair of a meeting also give clear guidance to members of the public when addressing questions to the Full Council and also to the Council Chamber itself. Instructions and guidance should also be clearly given when a vote is to be taken.
- (2) That petitions considered by Full Council be subject to a recorded vote where the decision is not unanimous.
- (3) That where a vote on a substantive motion or recommendation taken by Full Council on a major decision was not unanimous, a recorded vote will take place.
- (4) That the amendments to the Constitution proposed in Appendix 2 to the minutes of the General Purposes Committee meeting of [24 November 2014](#) be agreed to reflect the changes in relation to 1 to 3 above.

**(ii) Review of Terms of Reference of General Purposes Committee
(General Purposes Committee – 24 November 2014)
(Recommendation 3)**

The Committee had considered report [LDS/085](#) of the Head of Legal and Democratic Services.

RESOLVED

That the revised Terms of Reference for the General Purposes Committee, including the change of name from General Purposes Committee to Governance Committee, as set out in Appendix 3 to the minutes of the Committee meeting of [24 November 2014](#), be approved subject to the deletion of function 7(c) of the proposed Governance Committee (“to consider matters relating to the Regulation of Investigatory Powers Act 2000”).

**(iii) Review of Terms of Reference of the Audit and Governance Committee
(Audit and Governance Committee – 2 December 2014)
(Recommendation 4)**

The Committee considered report [LDS/084](#) of the Head of Legal and Democratic Services.

RESOLVED

That the revised Terms of Reference for the Audit and Governance Committee, including the change of name from Audit and Governance Committee to Audit Committee, as set out in Appendix 1 to the minutes of the Committee meeting of 2 December 2014, be approved.

**(iv) Review of the Local Government Pension Scheme Discretions Policy
(Cabinet – 3 December 2014)
(Recommendation 6)**

The Cabinet considered report [PAT/022](#) of the Head of People and Technology.

RESOLVED

- (1) That the LGPS Employer’s Pensions Discretions Policy as set out in Appendix 2 of report PAT/022 be adopted and approved.
- (2) That further reviews and approval of the Policy be delegated to the Head of People and Technology and the Head of Finance, Revenues and Benefits (Section 151 Officer) in consultation with the Cabinet Member for Customer and Corporate Services.

**(v) Head of Finance, Revenues and Benefits
(Exempt Paragraph 1 – Information Relating to an Individual)
(Appointments and Investigating Committee – 11 December
2014)
(Recommendation 7)**

Following the recent senior management restructure, the Mayor, on behalf of the Council, wished to take this opportunity to convey sincere thanks to David Covill, Phil Rogers and Angela Tanner for their significant work and commitment during their many years of service with this Authority, and wished them all the very best for the future.

RESOLVED

That the Head of Finance, Revenues and Benefits (Karen Hayes) be appointed with immediate effect as the Council's Chief Finance Officer (Sections 151 of the Local Government Act 1972 and 114 of the Local Government Act 1988).

69. Reserved Items

The matters identified in Minute No. 67 above were debated by the Full Council. These included:

(a) Matter raised under the report of the Overview Scrutiny Commission – 1 December 2014

The matter raised was in respect of the Management of the Council's Allotments and Delivery of Service Provision Update Report (Minute 55). In response to comments from Councillor R G Burgess, who referred to concerns and issues raised by the allotments representative at the Gales Drive allotment site, the Cabinet Member for Leisure and Cultural Services indicated that the systems thinking review of the allotments service, which was due to commence early in the new year, would be thoroughly examining the current service provision and consider the potential for providing the service in new ways. All comments received in respect of the service, including those from Members and allotment holders, would be taken into account as part of the review. Support was conveyed regarding Councillor Burgess' comments on the potential for surplus produce from allotments to be distributed to agencies who were catering for those in need, such as the homeless. As part of the process of ensuring that they were given every opportunity to provide their input into the review, and discuss issues raised, it was the intention to hold a meeting with all allotments holders, and the Cabinet Member asked all Members of the Council to encourage allotment holders across the town to attend that meeting once arranged. Councillor Burgess thanked the Cabinet Member and looked forward to receiving a progress report on the allotments review at a future meeting of the Performance Monitoring Scrutiny Panel.

(b) Matter raised under the report of the Audit and Governance Committee – 2 December 2014

With regard to the matter of the Maidenbower Pavilion, Community Club – Update Report (Minute 25), Councillor Walker conveyed his disappointment with the Council's response to his continued concerns relating to that Pavilion. Whilst this was the case, Members felt that with the Committee having now received the assurances sought,

and bearing in mind the extensive consideration given to the Pavilion generally over recent years, the Committee had fulfilled its requirements in association with its work on this operational / contractual matter. On account of Councillor Walker continuing to express his concerns, the Mayor suggested that consideration be given to holding a meeting to include Councillor Walker (the Vice-Chair of the Committee), the Committee's Chair and the Leader of the Council to enable the concerns and issues raised to be further discussed. The Cabinet Member for Leisure and Cultural Services requested that he also be involved in such a meeting.

(c) The reserved items containing recommendations to Full Council.

These were dealt with as set out in Minute Numbers 70 and 71 below:-

**70. Strategic Approach to Affordable Housing Delivery 2015-2025
(Exempt Paragraph 3 – financial and business affairs)
(Cabinet – 12 November 2014)
(Recommendation 1)**

The Cabinet had considered report SHAP/041 of the Head of Strategic Housing and Planning Services. The report had also been considered by the Overview and Scrutiny Commission at its meeting on 10 November 2014.

Moved by Councillor Lamb, seconded by Councillor Joyce and

RESOLVED

- (1) That the proposed approach for using the RTB one-for-one replacement funding in delivering new affordable rented housing schemes to mitigate the risk to the Council of having to return elements of this funding with interest to central government, be approved.
- (2) That officers be authorised to proceed to explore the feasibility of the schemes listed in Section 5 of the report, and where appropriate to bring these forward for Council new-build development, making use of the RTB one-for-one funding and the HRA Reserves, and that authority be delegated to the Head of Crawley Homes to approve such schemes, in consultation with the Head of Strategic Housing and Planning, the Head of Finance, Revenues and Benefits and the Cabinet Member for Housing and, where such schemes include a private element for which the Council will generate a land value, the Cabinet Member for Planning and Economic Development.
- (3) That officers be authorised to enter into the procurement of a developer/contractor in accordance with the Council's Procurement Code to assist with the feasibility and delivery of schemes forming the Council's own-build programme and that authority be delegated to the Head of Crawley Homes to approve the appointment in consultation with the Head of Strategic Housing and Planning Services, Head of Finance, Revenues and Benefits, the Cabinet Member for Housing and, where such schemes include a private element for which the Council will generate a land value, the Cabinet Member for Planning and Economic Development.
- (4) That making RTB one-for-one funding available to enable development through the Council's RSL partners for the delivery of affordable and social rented housing in the Borough as set out in Section 5 of report SHAP/041, be approved, and that authority be delegated to the Head of Strategic Housing

and Planning Services to approve such schemes, in consultation with the Head of Finance, Revenues and Benefits, the Cabinet Member for Housing and, where such schemes include a private element for which the Council will generate a land value, the Cabinet Member for Planning and Economic Development.

- (5) That making RTB one-for-one funding and HRA reserves available for the individual and block purchase of properties where these contribute to meeting housing need and for officers to proceed with this approach using existing delegated authority, be approved.
- (6) That a proactive approach to land acquisition by officers using existing delegated powers to facilitate new affordable and social rented housing delivery and the use of RTB one-for-one funding, be approved.

**71. New Cemetery, Little Trees, Tollgate Hill, Crawley
(Cabinet – 3 December 2014)
(Recommendation 5)**

The Cabinet had considered report [DC&PS/007](#) of the Director of Community and Partnership Services. The report had also been considered by the Overview and Scrutiny Commission at its meeting on 1 December 2014.

Members took this opportunity to thank all Officers concerned for their significant work and commitment in relation to this work.

Moved by Councillor Lamb, seconded by Councillor Lloyd and

RESOLVED

- (1) That the Little Trees site as the location of the new cemetery site for the Borough of Crawley, be agreed.
- (2) That the Little Trees site comprising approximately 12 acres (4.8 hectares) as identified in Appendix A of report DC&PS/007 be appropriated under Section 122 of the Local Government Act 1972 for use as a cemetery.
- (3) That the Head of Partnership Services be authorised to accept the surrender of the Crawley Girl Guides Association's existing lease on the Little Trees site and to enter into a new lease to relocate the Crawley Girl Guides Association to Hut 23 Tilgate Park, subject to the advertisement of the proposal in accordance with section 123 of the Local Government Act 1972 and consideration of any objections to a public open space advertisement at a future meeting of the Cabinet.
- (4) That the Head of Partnership Services be authorised to accept the surrender of the Evolutionary Martial Systems' existing lease on Hut 23 Tilgate Park and to enter into a new lease for the provision of a new building within the recreational huts site at Tilgate Park.
- (5) That the Head of Partnership Services be authorised to invite tenders for the implementation of the Phase 1 works at the new cemetery site, subject to the necessary planning approvals and in consultation with the Portfolio Holder for Environment and the Head of Finance, Revenue and Benefits to accept the most economically advantageous tender and thereafter to enter into a contract

for the works with the successful Tenderer.

- (6) That a supplementary capital estimate of £979,000 to the existing capital budget provision of £721,000 be approved, along with future revenue implications reflected within the Budget Strategy.

72. Notice of Motion

The Full Council considered a Notice of Motion in accordance with Council Procedure Rule 12, which was moved by Councillor Jones and seconded by Councillor Lamb.

Amendments

In connection with this motion, it was moved by Councillor Crow and seconded by Councillor Burrett that the motion be amended as follows (Additional / amended text is shown in bold, whilst deleted text has been crossed through):-

“This council recognises the adverse effects on vulnerable people which have arisen as a result of the huge increase in Fixed Odds Betting Terminals (FOBTs) which has occurred since the introduction of the Gambling Act 2005.

This council notes the prevalence of Fixed Odds Betting Terminals (FOBTs) in betting shops, and that, unlike fruit machines in pubs, bingo halls and amusement arcades where cash takes are limited to £2, gamblers can bet with cash or via a debit card up to £100 every 20 seconds on FOBTs, more than four times as fast as the rate of play in casinos.

This council recognises there has been research that indicates FOBTs are the most addictive form of gambling and that there are four times as many betting shops in areas of deprivation than in more affluent areas. And that nationally, more than 80% of turnover in betting shops and more than half of profits are derived from FOBTs. Less than 20% of stakes in betting shops are over the counter.

This council also recognises ~~and shares the concerns that the Government has not addressed the issues caused by FOBTs, following the announcement made by the Department of Culture, Media and Sport in October 2013, which confirmed the stakes on FOBTs would remain unchanged,~~ **but concluded that “there remains a serious case to answer in relation to the potential harm caused by category B2 gaming machines and we consider their future to be unresolved pending further work, which is already underway.”**

This council believes that the increase in FOBTs risks causing significant problems to the local community and believes that local authorities should be given the powers to protect the local amenity and wellbeing of communities by reducing maximum stakes.

Therefore Crawley Borough Council confirms its support for the use of the Sustainable Communities Act as a means to reduce the maximum stake on Fixed Odds Betting Terminals to £2 per spin, as proposed by the London Borough of Newham. The council further requests that the Leader of the Council **and the Leader of the Opposition present a strong and united front on behalf of the entire Council**, ~~in consultation with the Chair of the Licensing committee, takes the steps they consider necessary to press~~ **and requests that they jointly lobby** the Government to take effective action to address the issues caused by FOBTs.”

The Council then undertook a full and detailed discussion which considered all the issues arising.

Upon being put to the Full Council, the amendments were LOST.

At this point Councillor Lamb (as the Leader of the Council) did offer Councillor Crow (as the Leader of the opposition) the opportunity to work with him, and on behalf of the Council, in lobbying the Government on the issues outlined in the Notice of Motion.

Upon the original Motion being put the Full Council, it was CARRIED, and it was

RESOLVED

That this council notes the prevalence of Fixed Odds Betting Terminals (FOBTs) in betting shops, and that, unlike fruit machines in pubs, bingo halls and amusement arcades where cash takes are limited to £2, gamblers can bet with cash or via a debit card up to £100 every 20 seconds on FOBTs, more than four times as fast as the rate of play in casinos.

This council recognises there has been research that indicates FOBTs are the most addictive form of gambling and that there are four times as many betting shops in areas of deprivation than in more affluent areas. And that nationally, more than 80% of turnover in betting shops and more than half of profits are derived from FOBTs. Less than 20% of stakes in betting shops are over the counter.

This council also recognises and shares the concerns that the Government has not addressed the issues caused by FOBTs, following the announcement made by the Department of Culture, Media and Sport in October 2013, which confirmed the stakes on FOBTs would remain unchanged.

This council believes that the increase in FOBTs risks causing significant problems to the local community and believes that local authorities should be given the powers to protect the local amenity and wellbeing of communities by reducing maximum stakes.

Therefore Crawley Borough Council confirms its support for the use of the Sustainable Communities Act as a means to reduce the maximum stake on Fixed Odds Betting Terminals to £2 per spin, as proposed by the London Borough of Newham. The council further requests that the Leader of the Council, in consultation with the Chair of the Licensing committee, takes the steps they consider necessary to press the Government to take effective action to address the issues caused by FOBTs.

73. Members' Written Questions

Due to other commitments, and having conveyed his apologies to the Mayor, Councillor Oxlade left at this stage of the meeting.

Questions asked in accordance with Council Procedure Rule 10.3, together with the answers, were tabled as follows:

Questioner	Councillor Irvine
Addressed to	Cabinet Member for Housing
Subject	Sale of Council Houses

Questioner	Councillor Boxall
Addressed to	Cabinet Member for Customer and Corporate

Subject Services.
 Redundancy payments

Questioner Councillor Crow
 Addressed to Chair of the Cabinet.
 Subject Purchase of publications.

74. Announcements by Cabinet Members

No announcements were made.

75. Questions to Cabinet Members

Questions asked pursuant to Council Procedure Rule 10.1 were as follows:

Name of Councillor asking Question	Subject	Name of Cabinet Member(s) Responding
Councillor Lanzer	The future of the Crawley market.	In response to Councillor Lanzer's comments, Councillor P C Smith (as Cabinet Member for Planning and Economic Development), advised Members of the view that the issues to be considered in terms of the market's future had fully justified a thorough independent review. The informed analysis was to be used to help the market and the wider stakeholder group such as the public, existing retail traders, and the Chamber of Commerce, and whilst Councillor Smith acknowledged the review's cost of £16,000, the overall aim was to inform future decisions to compliment Town Centre activities in general, including those in the Queens Square. Following further discussions to be held with the consultants, and on completion of the review, the findings would be brought forward for discussion with Members.
Councillor Walker	Maidenbower Pavilion, Community Club	In response to Councillor Walker's comments, Councillor Mullins (as the Cabinet Member for Leisure and Cultural Services) confirmed that he had recently met with the Club's newly appointed Committee. He emphasised that the meeting was not intended for Ward Members, be it Councillor Walker or all three of the Ward

Name of Councillor asking Question	Subject	Name of Cabinet Member(s) Responding
		<p>Members concerned, but that he had wished to speak to that Committee as the Cabinet Member to seek his own assurances that the Committee were keen to keep their constitution / operational progress under review to best serve the needs of the local community. Councillor Mullins confirmed that the Committee had provided those assurances, whilst being committed to inviting, as observers, Ward Councillors to their future meetings to enable an overview and understanding of the future activities and governance of the Club.</p>
Councillor Peck	<p>Seeking clarification regarding Chairs of local Neighbourhood Forums.</p>	<p>In the absence of the Cabinet Member for Community Engagement, Councillor Lamb responded to this matter, and in so doing referred to the community minded spirit required by all Members of such Forums.</p>
Councillor Thomas	<p>The Council approved Energy Switch Scheme.</p>	<p>Councillor Lloyd (as Cabinet Member for Environmental Services) was pleased to confirm that the Council, working in partnership, could help reduce costs through an energy auction process. The more people who signed up the better the deal would be. Interest in the Scheme needed to be registered online at www.crawley.gov.uk/energyswitching by 2 February; the auction would take place on 3 February and there would be no obligation to accept once the auction was complete. Anyone could register – and didn't need to live in Crawley, and Councillor Lloyd encouraged all Councillors to promote the Scheme to get as many people as possible to sign-up and gain from the energy tariff savings</p>

Name of Councillor asking Question	Subject	Name of Cabinet Member(s) Responding
Councillor R G Burgess	Seeking a further update on the recent terrible attack and killing of a sheep at the Tilgate Park Nature Centre, as originally referred to at the previous meeting of the Full Council on 22 October 2014 - Minute Number 37(e).	Councillor Mullins (as Cabinet Member for Leisure and Cultural Services) provided that update. It was understood that Police were currently questioning a suspect.
Councillor Stanley	Expression of thanks and festive good wishes.	The Leader of the Council accepted Councillor Stanley's invitation to join him in thanking the Mayor for a wonderful Civic Carol Service at the Crawley Baptist Church on the previous Sunday. The opportunity was also taken to send seasonal greetings to local schools, colleges, charities and voluntary organisations, businesses, emergency services and the people of Crawley for a very merry Christmas and a Happy New Year. The Mayor conveyed her appreciation to all Members who had attended the Carol Service.

76. Questions to Committee Chairs

Name of Councillor asking Question	Subject	Name of Chair Responding
Councillor Peck	The decision to bring forward the matter of polling places with regard to Maidenbower when considering the Polling Arrangements report at the 29 September 2014 meeting of the General Purposes Committee.	Councillor Stanley (as Chair of the General Purposes Committee), emphasised that he had already responded to this matter at the previous Full Council meeting in October, and that he was not prepared to reiterate his comments made at that meeting. He confirmed that in line with the Committee's agreement at its 29 September meeting, a report on polling

Name of Councillor asking Question	Subject	Name of Chair Responding
		arrangements, including further consideration of arrangements in the Maidenbower Ward (LHB), would be put before the January meeting of the Committee for full consideration by Members at that point.

77. Closure of Meeting

The meeting ended at 9.22 p.m.

B A Smith
Mayor

APPENDIX A

Members' Disclosures of Interest

Member	Agenda Item No.	Name and date of Cabinet/ Committee and Minute No.	Minute Book Page No.	Subject or Planning Application No.	Type and Nature of Disclosure.
Councillor I T Irvine	7(1)(c)	Overview and Scrutiny Commission 10 November 2014 Minute 41	p34	Treasury Management Mid-Year Review 2014/2015	Personal interest as an employee of a bank currently included in the Council's investment portfolio
Councillor R D Burrett	7(1)(c)	Overview and Scrutiny Commission – 10 November 2014 Minute 45	p36	Health and Adult Social Care Select Committee (HASCSC)	Personal interest as a member of West Sussex County Council.
Councillor I T Irvine	7(1)(e)	Cabinet 12 November 2014 Minute 43	p46	Treasury Management Mid-Year Review 2014/2015	Personal interest as an employee of a bank currently included in the Council's investment portfolio.
Councillor M L Ayling	7(1)(e)	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme.
Councillor B K Blake	7(1)(e)	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme.
Councillor B J Burgess	7(1)(e)	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Councillor R D Burrett	7(1)(e)	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal interest as an individual member of the Local Government Pension Scheme, and also as a member of the Local Government Pensions Committee, appointed by the LGA Conservative Group.
Councillor C A Cheshire	7(1)(e)	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Councillor S J Joyce	7(1)(e)	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme

Member	Agenda Item No.	Name and date of Cabinet/ Committee and Minute No.	Minute Book Page No.	Subject or Planning Application No.	Type and Nature of Disclosure.
Councillor R A Lanzer	7(1)l	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme.
Councillor C C Lloyd	7(1)l	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme.
Councillor R Sharma	7(1)l	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme.
Councillor D J Shreeves	7(1)l	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme.
Councillor B A Smith	7(1)l	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme.
Councillor K Sudan	7(1)l	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme.
Councillor G Thomas	7(1)l	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme.
Councillor W A Ward	7(1)l	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme.
Ann-Maria Brown Head of Legal & Democratic Services	7(1)l	Cabinet 12 November 2014 Minute 45	p48	Review of the Local Government Pension Scheme Discretions Policy	Disclosure of membership of the LGPS on behalf of all officers present who were members of the Scheme.
Councillor M W Pickett	7(1)(g)	Overview and Scrutiny Commission 1 December 2014 Minute 55	p72	Management of the Council's Allotments and Delivery of Service Provision Update Report	Personal – Rents an allotment from the Council
Councillor B J Burgess	7(1)(g)	Overview and Scrutiny Commission 1 December 2014 Minute 56	p73	New Cemetery, Little Trees, Tollgate Hill, Crawley	Personal – Guiding Ambassador.

Member	Agenda Item No.	Name and date of Cabinet/ Committee and Minute No.	Minute Book Page No.	Subject or Planning Application No.	Type and Nature of Disclosure.
Councillor R G Burgess	7(1)(g)	Overview and Scrutiny Commission 1 December 2014 Minute 57	p73	Crawley Town FC Travel Partnership Scrutiny Panel Implementation Update Report	Personal – Season Ticket Holder, Crawley Town Football Club
Councillor R G Burgess	7(1)(g)	Overview and Scrutiny Commission 1 December 2014 Minute 57	p73	Crawley Town FC Travel Partnership Scrutiny Panel Implementation Update Report	Personal – Member of Crawley Town FC Travel Plan Steering Group
Councillor R D Burrett	7(1)(g)	Overview and Scrutiny Commission 1 December 2014 Minute 57	p73	Crawley Town FC Travel Partnership Scrutiny Panel Implementation Update Report	Personal interest as a member of West Sussex County Council.
Councillor C A Cheshire	7(1)(g)	Overview and Scrutiny Commission 1 December 2014 Minute 57	p73	Crawley Town FC Travel Partnership Scrutiny Panel Implementation Update Report	Personal – Season Ticket Holder, Crawley Town Football Club
Councillor C A Cheshire	7(1)(g)	Overview and Scrutiny Commission 1 December 2014 Minute 57	p73	Crawley Town FC Travel Partnership Scrutiny Panel Implementation Update Report	Personal – Member of Crawley Town FC Travel Plan Steering Group
Councillor M G Jones	7(1)(g)	Overview and Scrutiny Commission 1 December 2014 Minute 57	p73	Crawley Town FC Travel Partnership Scrutiny Panel Implementation Update Report	Personal – Member of WSCC
Councillor R A Lanzer	7(1)(g)	Overview and Scrutiny Commission 1 December 2014 Minute 57	p73	Crawley Town FC Travel Partnership Scrutiny Panel Implementation Update Report	Personal – Member of WSCC
Councillor C C Lloyd	7(1)(g)	Overview and Scrutiny Commission 1 December 2014 Minute 57	p73	Crawley Town FC Travel Partnership Scrutiny Panel Implementation Update Report	Personal – Member of Crawley Town FC Travel Plan Steering Group.
Councillor B J Burgess	7(1)(i)	Cabinet 3 December 2014 Minute 55	p88	New Cemetery, Little Trees, Tollgate Hill, Crawley	Personal – Guiding Ambassador.

Member	Agenda Item No.	Name and date of Cabinet/ Committee and Minute No.	Minute Book Page No.	Subject or Planning Application No.	Type and Nature of Disclosure.
Councillor M L Ayling	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Councillor B K Blake	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Councillor B J Burgess	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Councillor R D Burrett	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal interest as an individual member of the Local Government Pension Scheme, and also as a member of the Local Government Pensions Committee, appointed by the LGA Conservative Group.
Councillor C A Cheshire	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Councillor S J Joyce	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Councillor R A Lanzer	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme.
Councillor C C Lloyd	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Councillor R Sharma	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Councillor D J Shreeves	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Councillor B A Smith	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Councillor K Sudan	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme

Member	Agenda Item No.	Name and date of Cabinet/ Committee and Minute No.	Minute Book Page No.	Subject or Planning Application No.	Type and Nature of Disclosure.
Councillor G Thomas	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Councillor W A Ward	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	Personal as a member of the Local Government Pension Scheme
Ann-Maria Brown Head of Legal & Democratic Services	7(1)(i)	Cabinet 3 December 2014 Minute 57	p91	Review of the Local Government Pension Scheme Discretions Policy	AMB disclosed membership of the LGPS on behalf of all officers present who were members of the Scheme.

Crawley Borough Council

Minutes of the Full Council Monday 26 January 2015 at 7.30 p.m.

Present:

- Councillor B A Smith (Mayor).
- Councillor C A Cheshire (Deputy Mayor).
- Councillors M L Ayling, B K Blake, S A Blake, Dr H S Bloom, N Boxall, K Brockwell, B J Burgess, R G Burgess, R D Burrett, D G Crow, C R Eade, I T Irvine, M G Jones, S J Joyce, P K Lamb, R A Lanzer, C C Lloyd, T Lunnon, B McCrow, C A Moffatt, C J Mullins, C Oxlade, D M Peck, M W Pickett, B J Quinn, R Sharma, D J Shreeves, P C Smith, J Stanley, K Sudan, G Thomas, K J Trussell, L A Walker and W A Ward.

Also in Attendance:

- Mr J G Smith – Honorary Freeman and Alderman.
- Mr P Nicolson – Appointed Independent Person.

Officers Present:

- | | |
|-----------------|--|
| Lee Harris | Chief Executive |
| Ann-Maria Brown | Head of Legal and Democratic Services |
| Peter Browning | Deputy Chief Executive |
| Roger Brownings | Democratic Services Officer |
| Rachel Cordery | Principal Planning Officer |
| Brian Cox | Senior Environmental Health Officer |
| Sallie Lappage | Forward Planning Manager |
| Diana Maughan | Head of Strategic Housing and Planning Services. |

78. Apologies for Absence

Councillor Marshall-Ascough

79. Members' Disclosures of Interests

The disclosures of interests made by Members were set out in **Appendix A** to the minutes.

80. Communications

The Role of the Mayor at this Meeting

As part of her announcement on this matter, the Mayor explained that during the main debate on Agenda Item 5 “Response to the Airports Commission Consultation on Additional Runway Options in the South East”, she would be taking the opportunity to express her own views, and that during that period she would be speaking as Ward Councillor for Langley Green, and not as the Mayor. She would at that point be making it clear to the Chamber in what capacity she was addressing the meeting, with the Deputy Mayor chairing the meeting during that address.

81. Public Question Time

Questions asked in accordance with Council Procedure Rule 9 were as follows:

Questioner's Name	Subject	Name of Councillor(s) Responding
Mr J Herbert	Seeking the views of the Council regarding the recent comments from Gatwick Airport Limited (GAL) that part of the fund it had pledged for community infrastructure projects - if Gatwick was selected for a second runway, could be used towards constructing a new hospital serving Crawley.	Councillor Lamb as part of his response on this matter emphasised that we all wanted a new local hospital, but that the construction costs involved in building a new hospital were not the biggest hurdle to the return of A&E and Maternity services to Crawley. The major issues were both how the operation of the facility would be financed and the current population distribution for the area being out of line with NHS requirements. Councillor Crow emphasised that the £46 million funding to be made available for community infrastructure was not just for the use of Crawley, but for the other local authorities neighbouring the Gatwick area. That funding would need to be spread across a large number of infrastructure projects generally.
Mr D Broadhead	Seeking clarification as to where the many additional	Councillor Lamb reiterated concerns regarding the

Questioner's Name	Subject	Name of Councillor(s) Responding
	houses will be located if Gatwick was selected for a second runway, and who would be making the finance available for road improvements, bearing in mind the predicted increase in the number of car journeys.	Airports Commission's conclusions on the likely housing numbers, with huge ranges as a result of the number of different scenarios presented and acknowledged that it would not be easy to identify the required sites. Councillor Joyce commented that the delivery of the additional housing was questionable, particularly as Crawley already had a large unmet housing demand. In terms of the availability of finance for infrastructure, including that in respect of road improvements, Councillor Lamb indicated that wherever the runway went, Gatwick or Heathrow, finance would be between public and private funding, and the Council would seek to secure the best possible deal.
Mr J Wilson	Mr Wilson lived in Burlands, Langley Green and sought clarification on the safeguarding / protection of land to the north of Crawley, and asked the Council to do its utmost to preserve all such associated land.	As part of his response to this matter Councillor P C Smith indicated that there had been a requirement to safeguard land for a potential second runway at Gatwick Airport in the Local Plan.
Mr J Byng	Mr Byng urged the Council to protect "green belt" land associated with a second Gatwick runway.	Councillor Lamb emphasised that the Council would do all it could to protect green space where possible. He also commented that whatever the initial designation of the land between the airport and the northern edge of the town, the reason why the land had not been built on was due to the requirement imposed by

Questioner's Name	Subject	Name of Councillor(s) Responding
		central government to safeguard the space for a possible future runway.
Mr J Dennison	Mr Dennison asked the Council to look closely at compensation arrangements currently proposed for residents affected by a second runway at Gatwick.	The Mayor confirmed that issues around this matter would be covered in the Council's full response to the Airports Commission.

82. Report of the Cabinet Meeting of 14 January 2015 – Response to the Airports Commission Consultation on Additional Runway Options in the South East

The Cabinet had considered report [CEx/45](#) of the Chief Executive, a copy of which had been made available to all Members of the Council. The report summarised the findings of the Airports Commission's assessments, and set out the Borough Council's response to the Consultation. The report set out recommendations that would enable the Council to adopt an overall position in addition to responding on the technical issues. The Response to the Airports Commission Consultation on Additional Runway Options in the South East had also been considered by the Overview and Scrutiny Commission at its meeting on 12 January 2015.

The Full Council acknowledged the deadline for the full response to the Airports Commission of 3 February 2015.

In receiving the extract of the report of the 14 January Cabinet meeting ([Enclosure A to the agenda for this meeting](#)), the Full Council was asked to determine upon the Recommendations contained therein. The Recommendations (which consisted of Parts 1 to 5) were moved by Councillor Lamb and seconded by Councillor P C Smith, in the order set out in the report.

The Full Council undertook a full and detailed debate on this matter and considered all the issues raised. As part of that debate, and in accordance with Part 1 of the Cabinet's Recommendations, the Full Council considered the options as set below:-

1. That it is RECOMMENDED to the Extraordinary Meeting of the Full Council to be held on 26 January 2015 that:
 - a) The Full Council considers that the interests of Crawley residents and businesses are best served by the Council not taking a specific view on the second runway at this time.
 - b) If (a) is not supported, the Council considers which of the following options it supports to be put forward to the Airports Commission:
 - i) The Full Council considers that the interests of Crawley residents and businesses are best served by the Council objecting to a second runway being developed at Gatwick.

ii) The Full Council considers that the interests of Crawley residents and businesses are best served by the Council supporting in principle a second runway being developed at Gatwick.

The Mayor highlighted the voting process to be undertaken, whilst indicating that in respect of the vote to be taken on each of the above options 1. a), 1. b) i) and 1. b) ii), she would call for a recorded vote.

With the debate drawing to a close, and having called Councillor Lamb to sum up, the Mayor then commenced the vote. At the request of the Mayor, and in accordance with Council Procedure Rule 17.5, the names of the Members voting for and against the options contained in Part 1 of the Recommendations were recorded as set out below:-

Vote on Option 1. a)

For this option:-

Councillors S J Joyce, P K Lamb, C A Moffatt, C Oxlade and P C Smith (5)

Against this option:-

Councillors M L Ayling, B K Blake, S A Blake, Dr H S Bloom, N Boxall, K Brockwell, B J Burgess, R G Burgess, R D Burrett, C A Cheshire, D G Crow, C R Eade, I T Irvine, M G Jones, R A Lanzer, C C Lloyd, T Lunnon, B McCrow, C J Mullins, D M Peck, M W Pickett, B J Quinn, R Sharma, D J Shreeves, B A Smith, J Stanley, K Sudan, G Thomas, K J Trussell, L A Walker and W A Ward (31).

Abstentions

None.

Option 1. a) was therefore LOST. With this in mind the Council voted on which of the options it supported to be put forward to the Airports Commission:

Vote on Option 1. b) i)

For this option:-

Councillors B K Blake, S A Blake, Dr H S Bloom, N Boxall, K Brockwell, B J Burgess, R G Burgess, R D Burrett, C A Cheshire, D G Crow, C R Eade, I T Irvine, M G Jones, R A Lanzer, C C Lloyd, B McCrow, C J Mullins, D M Peck, D J Shreeves, B A Smith, J Stanley, K Sudan, G Thomas, K J Trussell, and W A Ward (25)

Against this option:-

Councillors M L Ayling, S J Joyce, P K Lamb, T Lunnon, C A Moffatt, C Oxlade, M W Pickett, B J Quinn, R Sharma, P C Smith and L A Walker (11).

Abstentions

None.

Option 1. b) i) was therefore CARRIED.

As a result of this option being carried, option 1. b) ii) had fallen (with, therefore, no vote on that option being necessary).

Parts 2 to 5 of the Recommendations

Upon being put to the Council, Parts 2 to 5 of the Recommendations were declared to be CARRIED UNANIMOUSLY, and it was

RESOLVED

- (1) That the Full Council considers that the interests of Crawley residents and businesses are best served by the Council objecting to a second runway being developed at Gatwick.
- (2) That, without prejudice to the decision in (1) above, the proposed responses on the individual topic areas outlined in section 5 in report CEx/45 be submitted to the Airports Commission, subject to a full, detailed technical response expanding on these issues being agreed by the Chief Executive in consultation with the Leader;
- (3) That, without prejudice to the decision in (1) above, the proposed additional mitigations and infrastructure requirements set out in section 5 be submitted to the Airports Commission, subject to a full, detailed technical response expanding on these issues being agreed by the Chief Executive in consultation with the Leader;
- (4) That the Borough Council, without prejudice to the decision in (1) above continues to work closely with Gatwick Airport, the Coast to Capital Local Enterprise Partnership (C2C LEP), the Environment Agency and other local authorities on the future of the airport, whatever decision is made on the location of a new runway;
- (5) That the Borough Council should highlight in its response to the Airports Commission the need for the Commission, and the Government to provide clarity at the earliest appropriate opportunity with regards to the need for future safeguarding of land in Crawley borough for additional runways if a second runway at Gatwick is not the recommended option.

In bringing the meeting to a close, the Mayor took this opportunity to thank all members of the Council for the exemplary debate undertaken, and thanked the many members of the public who attended for their contribution and for respecting the Councillors views, whatever they were.

The Mayor also paid great tribute to Sallie Lappage (Forward Planning Manager) and to Rachel Cordery (Principal Planning Officer) for all their work and huge commitment in terms of the vast amount of work they had undertaken in relation to the response to the Airports Commission Consultation. Indeed, the Full Council showed its appreciation by giving Sallie and Rachel a round of applause.

83. Closure of Meeting

The meeting ended at 10.10 p.m.

B A Smith
Mayor

APPENDIX A

Members' Disclosures of Interest

Member	Agenda Item No.	Name and date of Cabinet/ Committee and Minute No.	Agenda Page No.	Subject or Planning Application No.	Type and Nature of Disclosure.
Councillor M L Ayling	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest as members of her family are employed at Gatwick Airport.
Councillor B K Blake	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest – Living in close vicinity of Gatwick Airport (Resident of lfield), and member of One's Enough.
Councillor S A Blake	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest – Living in close vicinity of Gatwick Airport (Resident of lfield), and member of One's Enough.
Councillor Dr H S Bloom	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest – Living in close vicinity of Gatwick Airport (Resident of Charlwood).
Councillor R D Burrett	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest as a member of West Sussex County Council.
Councillor D G Crow	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest as a member of West Sussex County Council, and members of his family are employed at Gatwick Airport.
Councillor C R Eade	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest as a member of her family is employed by a retailer based at Gatwick Airport.
Councillor M G Jones	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South	Personal Interest as a member of West Sussex County Council.

Member	Agenda Item No.	Name and date of Cabinet/ Committee and Minute No.	Agenda Page No.	Subject or Planning Application No.	Type and Nature of Disclosure.
				East	
Councillor S J Joyce	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest – Living in close vicinity of Gatwick Airport (Resident of Langley Green).
Councillor P K Lamb	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest as a member of West Sussex County Council (which has its own position in terms of the runway proposals), a local authority representative to the Gatwick Diamond, and a local authority representative on the Gatwick Airport Consultative Committee.
Councillor R A Lanzer	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest - Member of West Sussex County Council, and Councillor Lanzer's Mother lives in a house close to the axis of the existing runway.
Councillor T Lunnon	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest – Employee at a Local Airways Company.
Councillor C J Mullins	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest – Living in close vicinity of Gatwick Airport (Resident of Langley Green)
Councillor C Oxlade	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest as a member of West Sussex County Council.

Member	Agenda Item No.	Name and date of Cabinet/ Committee and Minute No.	Agenda Page No.	Subject or Planning Application No.	Type and Nature of Disclosure.
Councillor M W Pickett	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest as Councillor Pickett is employed by the Office of National Statistics as a civil servant at Gatwick. He has no connection with Gatwick Airport Limited or indeed any commercial company that operates at Gatwick or in support of Gatwick.
Councillor B J Quinn	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest as a member of West Sussex County Council.
Councillor D J Shreeves	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest – Living in close vicinity of Gatwick Airport (Resident of Langley Green)
Councillor B A Smith	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest – Member of West Sussex County Council, is living in proximity to a proposed 2nd runway, and is Chair of “One’s Enough”.
Councillor P C Smith	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest as a Council representative on the Manor Royal Business Group/Board.
Councillor J Stanley	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest – Living in close vicinity of Gatwick Airport (Resident of Ifield) and is an employee of a company contracted to Gatwick Airport Limited.

Member	Agenda Item No.	Name and date of Cabinet/ Committee and Minute No.	Agenda Page No.	Subject or Planning Application No.	Type and Nature of Disclosure.
Councillor K Sudan	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal interest – Both Councillor Sudan and her husband are Members of Gatwick Area Conservation Committee (GAC), both are also registered supporters (not members) of “One’s Enough”, and living in proximity to Gatwick Airport (Residents of Ifield).
Councillor G Thomas	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest – Living in close vicinity of Gatwick Airport (Resident of Ifield), and is a CBC representative on the Ifield Conservation Committee (IVCAAC).
Councillor K J Trussell	5	Cabinet 14 January 2015 Minute 64	p2	Response to the Airports Commission Consultation on Additional Runway Options in the South East	Personal Interest – Living in close vicinity of Gatwick Airport (Resident of Pound Hill North).

Crawley Borough Council

Minutes of Development Control Committee

8 December 2014 at 7.30pm

Present:

Councillor	C A Moffatt (Chair)
Councillor	R Sharma (Vice-Chair)
Councillors	S A Blake, B K Blake, N J Boxall, D G Crow, I T Irvine, S J Joyce, P C Smith, G Thomas and W A Ward

Officers Present:

Kevin Carr	Principal Lawyer
Sally English	Democratic Services Officer
Michelle Harper	Principal Planning Officer
Marc Robinson	Principal Planning Officer

Apologies for Absence:

Councillors M L Ayling, B J Burgess and B McCrow.

34. Lobbying Declarations

Councillors C Moffatt, B K Blake, S A Blake, D Crow, I Irvine, S J Joyce, P C Smith, G Thomas and W Ward had been lobbied on application CR/2014/0620/FUL.

35. Members' Disclosure of Interests

Member	Minute	Subject	Type & Nature of Disclosure
Cllr G Thomas	37	CR/2014/0620/FUL Land at 31 Crabtree Road, West Green, Crawley	Personal as the applicant & some residents were known to Cllr Thomas.
Cllr W Ward	37	CR/2014/0620/FUL Land at 31 Crabtree Road, West Green, Crawley	Personal as Cllr Ward was the ward member for West Green.

36. Minutes

Cllr Boxall referred to minute 31, p.42 of the previous minutes (11 November), and in particular the reference to condition 4 of application CR/2014/0544/FUL. He asked that the minute regarding external illumination be corrected to read 'no external illumination between 11pm and 6am would be permitted'. This was agreed. The minutes of the meeting held on 11 November 2014 were then approved as a correct record and signed by the Chair.

37. Planning Applications List

The Committee considered report PES/149 of the Head of Planning and Environmental Services.

RESOLVED

That in respect of the applications specified below, details of which are more particularly set out in report PES/149 of the Head of Planning and Environmental Services and in the Register of Planning Applications the decisions be given as indicated:-

Agenda item 1

CR/2014/0597/FUL

Units 1A, 1B & 1C County Oak Retail Park, County Oak Way, Langley Green, Crawley

Erection of side extension at Unit 1A, creation of additional mezzanine floorspace at 1st floor and new mezzanine at 2nd floor level to include ancillary café. Erection of new shopfronts and associated façade works to units 1A, 1B and 1C (amended plans received).

Councillors S Joyce, C Moffatt, R Sharma, G Thomas and W Ward had attended the site visit.

Councillors B Blake, S Blake, N Boxall and P Smith had visited the site independently.

Michelle Harper (MH), Principal Planning Officer, introduced the application and advised the Committee that although the S106 Agreement was yet to be finalised, the applicant had agreed to do so. She asked the Committee to note an amendment to condition 5, and asked that in relation to the ancillary café, the words '2nd floor' be deleted.

Mr S Ardron, Next South Regional Estates Manager, spoke as a supporter for the application, and made the following comments:

- Next's latest developments are large concept stores, and the company had been working to bring such a store to Crawley to build on the success of the existing store
- Next had been happy to invest £1.5m to increase the Town Centre store at the end of 2013
- This type of store had been housed in buildings developed from scratch, with a greater use of natural materials and to a degree not usually associated with retail developments of this kind
- Large areas of glazing and roof lights have increased natural light to shop floors, giving a modern feel and reducing use of artificial light

- The Comet building would be transformed with joint investment of nearly £10m from Standard Life & Next, and would combine both fashion and the largest ever home furnishings offer for Crawley
- Additional mezzanines would give on-site storage; the roof would be raised to create an improved external facade; internal layout would be improved; and it would provide a gateway building more commensurate with the nature of London Road
- Detailed impact analysis concluded there would be negligible affect upon the Town Centre
- The new store will negate the need for trips to other large Next stores in Shoreham, Corydon or Maidstone
- 70 new jobs would be created within the larger store

There was general support for the application and the benefits it would bring to Crawley, including the additional 70 jobs, but Members were concerned that the application would, if permitted, result in the loss of 43 car parking spaces. They referred to the initial planning permission given to the mosque, stating that the previous informal agreement between the mosque and the Comet electrical store (regarding visitors to the mosque using the Comet car park for overflow parking, especially for Friday prayers) had played a role in permission originally being granted. They felt the informal agreement should be maintained between the mosque and the current owner of the site, even though the Comet store no longer existed. Both MH and Mark Robinson (MR), Principal Planning Officer, advised that it was not possible to place a condition on such an agreement, a) because it was an informal agreement only and as such, not covered by the application, b) as it was private land it was a subject only for the two parties to discuss, and c) the car park was outside the boundary line of the site and therefore did not form part of the application. However, in order to address Members' concerns regarding parking at the mosque, MR agreed that he would instruct the case officer to ask the applicant to discuss the matter with the mosque directly.

Action: MR to instruct case officer to request the applicant to discuss informal parking arrangements with the mosque

Permitted subject to the following conditions and completion of an S106 Agreement: permission time limit in accordance with Section 91 of the Town & Country Planning Act 1990; and in accordance with approved plans in the Decision Notice; materials and finishes; units 1B & 1C restricted to ancillary sales of food for consumption off the premises only; floor plan identifying location of ancillary café; Bird Hazard Management Plan; landscaping plan; replacement of any trees or shrubs that die, become diseased or damaged within 5 years of planting; in accordance with policies GD1 and GD5 of the Crawley Borough Local Plan 2000 and the Manor Royal Masterplan; as defined within SPD1 and in accordance with policies G1 and TC4 of the Core Strategy 2008.

Agenda item 2

CR/2014/0620/FUL

Land at 31 Crabtree Road, West Green, Crawley

Erection of 1 x four bedroom detached chalet bungalow style dwelling (amended drawings received).

Councillor S Joyce, C Moffatt, R Sharma, G Thomas and W Ward had attended the site visit.

Councillors B Blake, S Blake and P Smith had visited the site independently.

MR gave a verbal summation of the application and added that additional representations had been received since the report was published, and they had made similar comments to earlier representations. There were 4 speakers on this item and comments made in their presentations are attached to this document as **Appendix A**.

Members then discussed the application, with some expressing the following concerns:

- It was felt that the applicant had not heeded the advice of CBC officers, resulting in numerous applications to develop the same site, thereby causing great stress for residents over the last 6 months.
- It was crucial to maintain socially balanced communities. The proposed development would create a 66% increase in occupants in Copse Crescent, with a potential 4 additional vehicles adding to existing difficulties accessing Copse Close by car
- Concern was also expressed about the potential loss of the footpath to the school and hospital which would lead to a diminution of public amenity
- The proposed development would have considerable impact upon the streetscene
- The large vehicles required during construction would cause problems in an already narrow road
- Children used footpath regularly
- The site was inappropriate for a large building and would impact upon the character of the area

However, it was pointed out that assumptions should not be made regarding the number of vehicles of the new occupants and that they might only have 1 car.

MR advised that the applicant had a previous application (CR/2014/0515/FUL) with the Planning Inspectorate awaiting a decision; he added that should the current application be permitted and the previously refused application also be permitted following appeal, the applicant would therefore have 2 permitted applications from which to choose to develop. MR also stated that the issue of street lighting would be considered in conjunction with WSCC and was not subject to control by CBC.

Refused for the following reason:

The development by virtue of its siting, scale, massing and plot size has a harmful impact on visual amenity and the character of the area contrary to "saved" policies GD1, GD2 and H22 of the Crawley Borough Local Plan 2000, EH5 and H6 of the Core Strategy of the Local Development Framework.

Agenda item 3
CR/2014/0646/FUL

Land off A23 London Road and Fleming Way, Manor Royal, Northgate, Crawley

Enabling works comprising the removal of existing concrete slab and regrading of the site, relocation of the existing temporary car parking. Upgrade roads, drainage diversions, altered access and turning areas.

Councillor N Boxall had visited the site independently.

MR gave a verbal summation of the application which the Members then considered.

Permitted subject to the following conditions: permission time limit, to comply with Section 91 of the Town & Country Planning Act 1990; in accordance with approved plans as listed in the Decision Notice; use of the land permitted for car-parking to be discontinued permanently and the land restored to an agreed condition on or before 22 April 2018;

southern access plans; land and/or water scheme; construction/demolition works in accordance with Peter Brett Associates, Project Cornerstone, Manor Royal, Enabling Works Construction Method Statement; restricted hours for construction work; cross section and drawings of finished land levels; site to be used for a maximum of 264 cars only, and solely for the use of Elekta, Crawley; Proposed Parking (Southern) only to be used for 264 cars whilst work is undertaken on Existing Parking (Northern), no concurrent use and upon completion of the developments only the Existing Parking (Northern) permitted for use of 264 car parking; in accordance with policies GD1, GD2, GD3, GD4, GD16, GD34 of the Crawley Borough Council Local Plan 2000 and policy EN5 of the Core Strategy of the Local Development Framework 2008.

Agenda item 4
CR/2014/0662/FUL

2 Langley Walk, Langley Green, Crawley

Erection of single storey rear extension, two storey side extension & front porch (amended block plan received)

Councillors S Joyce, C Moffatt, R Sharma, G Thomas and W Ward had attended the site visit.

Councillor P Smith had visited the site independently.

MR provided a verbal summation of the application, which the Members then considered. A concern was raised about the parking allocation within the application, and MR advised that there would be space for potentially 2 vehicles, and possibly 3, given that the 3rd vehicle could be parked in front of the applicant's drive; this would still comply with CBC's parking standard.

Permitted subject to the following conditions: permission time limit, in accordance with Section 91 of the Town & Country Planning Act 1990; no occupation of development before construction of parking spaces; materials and finishes of external walls (and roof(s)) to match in colour and texture those of the existing building; in accordance with policies GD1 and GD3 of the Crawley Borough Local Plan 2000.

Agenda item 5
CR/2014/0672/FUL

Unit 2, Site A2, Old Brighton Road, Langley Green, Crawley

Change of use of land and buildings from general industrial to off-airport parking (amended description).

Councillors S Blake and C Moffatt had visited the site independently.

MH introduced the item and advised that an objection had been received from Gatwick Airport Authority (GAA); however, the objection raised had been outside GAA's remit as a statutory consultee and as such, the Planning Inspector's view had been that whilst full occupation of car parks cannot be guaranteed it did not mean that all proposals for new car parking should necessarily be refused.

The Members then considered the application.

Permitted subject to the following conditions: the land to be restored to its former condition on or before the expiration of permission time limit on 8 December 2017; in

accordance with the approved plans as listed in the Decision Notice; in accordance with policy GD2 of the core Strategy of the Local Development Framework 2008.

Agenda item 6
CR/2014/0679/RG3

Adj 34 Lark Rise, Langley Green, Crawley

Erection of 3 x blocks of garages comprising 9 garages in total, with prefabricated concrete walls, metal roof & metal doors.

Councillor B Blake had visited the site independently.

MH gave a verbal summation of the application which the Members then considered.

Permitted subject to the following conditions: permission time limit, to comply with Section 91 of the Town & Country Planning Act 1990; and in accordance with the approved plans as listed in the Decision Notice.

Agenda item 7
CR/2014/0686/NCC

5 – 7 Brighton Road, Southgate, Crawley

Variation of condition granted under CR/2009/0368/NM1 for alterations to the elevation treatment & site layout.

Councillor N Boxall had visited the site independently.

MR provided a verbal summation of the application and advised that the case officers had worked with the applicants to ensure as many original features were retained in the development.

Permitted subject to the following conditions and upon completion of an S106 Agreement: Landscaping in accordance with details under ref. CR/2012/0446/OUT, to comply with Section 92 of the Town & Country Planning Act 1990; in accordance with approved plans as listed in the Decision Notice; schedule of materials for external walls, roofs, windows, doors and balconies in accordance with details under CR/2009/0368/CC2; façade to be retained in accordance with details approved under ref. CR/2009/0368/CC2; closure of existing vehicular access onto Brighton Road (southern access only) and West Street, and retention of existing northern access onto Brighton Road as the single point of access for the development; two identified disabled parking spaces; no occupation of dwellings and B1/A2 uses before car parking spaces and turning areas have been provided, surfaced, drained and marked out and retained thereafter for their designated use; prevention of surface water draining onto public highway; covered secure cycle parking spaces; bin storage; premises or B1 Office or A2 Professional Services use only; restricted hours of work for implementation of the development; wheel-cleaning facility; no external lighting or floodlighting without prior written approval of LPA; provision of aerial facilities; land and floor levels; scheme to deal with contamination of the land and/or ground water, as approved in ref CR/2009/0368/CC1; no extension or alteration of Units C1-C5 without permission of the LPA; erection of a screen/fence/wall on the roof of the flat roofed rear element of the building before occupation of Unit C5; Green Travel Plan; Bird Hazard Management Plan; windows on the east and west elevations of Block B to be glazed with obscured glass and apart from any top-hung vent, to be permanently non-opening; in accordance with: policies BN17, GD1, GD2, GD3, GD9, GD16; GD34, H19, T2, T28 of the Crawley Borough Local Plan 2000; policy T3 of the Core Strategy of the Local

Development Framework 2008; and policies T1 and T3 of the Crawley Borough LDF Core Strategy 2008; policy TC4 of the Crawley Borough LDF Core Strategy 2008.

Agenda item 8
CR/2014/0701/FUL

22 Pagewood Close, Maidenbower, Crawley

MH gave a verbal summation of the application, stating that 2 restrictive conditions had been applied, one to address hours of trading, and the other to ensure the salon remained solely for operation by the occupier of the main dwelling at No.22 Pagewood Close.

A speaker, Mr S Corrigan (husband of the applicant), then gave a presentation in which he made the following points:

- The safety of children playing in the street was a priority; he and the applicant had 2 young children themselves and would not place them, or any other children, at risk
- Cars parked in Pagewood Close on a daily basis had no connection to No.22, and it could not be taken as fact that prior to moving to the property that was never the case
- Laser Angels had 2 employees; one is the applicant herself. In the main, the other employee parks within allocated parking for No.22 particularly in school holidays. Both employees have young children; work is therefore part time and working hours are mainly during school hours
- No comments or complaints had ever been received since Laser Angels began operation (apart from concerning a minor accident involving the resident of No.23 Pagewood Close in June 2014)
- The 3rd parking space had never been claimed as solely for occupants of No.22 and the applicant recognised it is used on a first-come, first-served and short-term basis. To their knowledge, there had never been any issues regarding access and egress within the shared driveway
- Cars shown in photographic evidence provided by residents at No.23 did not belong to clients of Laser Angels. Vehicles unconnected with No.22 regularly park in Pagewood Close, which contradicted statements made in objections
- Not all Laser Angels' clients drive; nor had they witnessed any illegal speeding connected with No.22. Volume of traffic cannot be directed at No.22
- He felt a small operation such as Laser Angels had no bearing on the key objectives of CBC's Core Strategy, but nonetheless, had a benefit to the community – Laser Angels had many clients in Maidenbower and indeed Pagewood Close
- The applicant had no intention of alienating neighbours, nor to negatively impact upon the wholesome lifestyle of the residents of Pagewood Close, and had introduced 15 minute intervals between appointments specifically in order to ease neighbours' concerns.

The Members of the Committee then considered the application.

Permitted subject to the following conditions: in accordance with approved plans as listed in the Decision Notice; restricted hours of operation; salon to be operated solely by the occupier of 22 Pagewood Close; in accordance with policies GD1 and GD3 of the Crawley Borough Council Local Plan 2000, and policy EN5 of the Local Development Framework Core Strategy.

33. Closure of Meeting

With the business of the Committee concluded, the Chair declared the meeting closed at 9.20pm.

C A MOFFATT
Chair

Appendix A

CR/2014/0620/FUL

Land at 31 Crabtree Road, West Green, Crawley

Speakers

Speaker 1: Mr M Berrill

Mr Berrill objected to the application, and made the following points in his presentation:

- Over 40 objection letters received opposing the application
- The report suggested the proposed dwelling would be like others in Copse Close, when in fact the proposed dwelling was considerably larger than other dwellings in the Close
- A previous similar design was declined as inefficient use of the land
- He moved to the area in the early 1990s in part because of the large gardens; the NPPF argues against development in gardens, highlighting their importance, unless it can be demonstrated that the development does not cause harm to the character of the local area, or amenities of neighbouring properties. This has not been demonstrated in the application.
- Core Plan states that changes should be properly planned so as to benefit all & to disadvantage as few as possible. It would be the residents – not the officers, Committee or even the applicant - who would have to live with the proposed dwelling, if permitted.

Speaker 2: Mr M Grey

Mr Grey objected to the application, and made the following points in his presentation:

- Contrary to the planning officers' report, he felt the proposed dwelling would impact negatively upon the character of the area, the local environment and its streetscene
- A previous application (CR/2014/0605/FUL) was rejected for being out of character with the existing one-bedroomed dwellings and not in keeping with the streetscene
- Current application would dominate the streetscene and would be twice the mass of the bungalows that front Copse Close
- Copse Crescent had a very narrow service road which would not be wide enough to accommodate heavy vehicles and plant required during construction
- The safety of pedestrians, cyclists, schoolchildren, the elderly and wheelchair users would be compromised if the proposal to construct a cross-over went ahead. The existing short cut between 31 & 33 Crabtree Road had been there for 60 years
- The street light would need to be repositioned. Some local residents had been victims of crime and permanent lighting was crucial to prevent crime
- Over 150 objections in total had been received on all previous applications for the site, from objectors in West Green as well as other areas of Crawley and beyond

Speaker 3: Mrs M Berrill

Mrs Berrill objected to the application, and made the following points in hers presentation

- Mrs Berrill lived at 29 Crabtree Road, and the application if permitted would have a considerable visual impact upon her and her husband
- The large gardens on Crabtree Road provide peace and privacy for the owners and also contribute to the distinct character of the area

- Covenants state the properties in Crabtree Road should only be used for private residence in single family occupation; the proposed 8 bed spaced dwelling gives concern of multiple occupancy by new owners
- She felt the 2 car parking spaces would be inadequate and more would be required which would add to noise and air pollution
- Neither the landlord nor the agent had discussed the proposal with local residents
- The proposed dwelling would destroy the oasis of Crabtree Road and harm the character of the local area and amenities of neighbouring properties
- The bulk of the new building would truncate the open nature of the garden views and introduce an alien, urban character to them
- Henry Smith expressed his concern when he visited the site, by tweeting “Let’s Hope Crawley Council don’t vote to garden-grab West Green”
- If permitted, the proposal would set a precedent which would be detrimental to West Green and change the nature of one of the oldest parts of the town
- A garden in not a brown field site and should remain a garden. The proposed development was incongruous and in the wrong place. New towns were developed to replace such degraded environments and covenants sought to prevent such developments.

Speaker 4: Mr S Panter

Mr Panter was the agent for the application and made the following points in his presentation:

- He had lived in Crabtree Road for 10 years and understands its importance to local residents
- Objections have been overstated, especially as the application is to build a single chalet bungalow in an exceptionally large rear garden
- The site was significantly bigger than others with a double width rear garden that was 44m long; probably the largest in West Green. It was also nearly 10 times larger than CBC’s SPG4 recommendation for private outdoor space
- The rear garden of No.31 could not be seen by the public. Its amenity use was therefore of value to only the owner of No.31
- He found it hard to believe claims that an additional dwelling would create traffic problems
- He had held many discussions with the case officer to ensure the proposed design met CBC’s Planning Guidelines
- Specific guidance was received regarding keeping the ridge height of the proposed dwelling to 6m – only 1m higher than other bungalows in Copse Crescent, and 1.8m lower than houses in Crabtree Road
- The proposed bungalow would be 25m from the nearest dwelling in Copse Crescent, and 24m away from No.31 Crabtree Road with a clear demarcation between dwelling and neighbouring properties
- The case officer had confirmed there were overlooking issues or loss of privacy to any neighbouring dwellings, and confirmed that the design had met all the relevant Planning Guidelines.

Crawley Borough Council

Minutes of Development Control Committee

5 January 2015 at 7.30pm

Present:

Councillor	C A Moffatt (Chair)
Councillor	R Sharma (Vice-Chair)
Councillors	M L Ayling, S A Blake, B K Blake, N J Boxall, B J Burgess, D G Crow, I T Irvine, S J Joyce, B McCrow, P C Smith, G Thomas and W A Ward

Officers Present:

Marie Bolton	Principal Planning Officer
Kevin Carr	Legal Services Manager
Valerie Cheesman	Principal Planning Officer
Jean McPherson	Group Manager, Development Control
Mez Matthews	Democratic Services Officer

39. Lobbying Declarations

Councillors P C Smith and G Thomas had been lobbied on application CR/2014/0780/CON.

40. Members' Disclosure of Interests

Member	Minute Number	Subject	Type and Nature of Disclosure
Councillor B K Blake	Minute 42	CR/2014/0671/OUT Wiltshire Florist, Balcombe Road, Pound Hill, Crawley	Personal and Prejudicial Interest in the item. Councillor B K Blake left the meeting before the presentation and took no part in the discussion or voting on the item.

Member	Minute Number	Subject	Type and Nature of Disclosure
Councillor S A Blake	Minute 42	CR/2014/0671/OUT Wiltshire Florist, Balcombe Road, Pound Hill, Crawley	Personal and Prejudicial Interest in the item. Councillor S A Blake left the meeting before the presentation and took no part in the discussion or voting on the item.
Councillor N Boxall	Minute 42	CR/2014/0744/FUL Broadfield Barton Parade, Broadfield, Crawley	Personal Interest in the item as he had been a Cabinet Member when the redesign had been agreed.
Councillor B J Burgess	Minute 42	CR/2014/0671/OUT Wiltshire Florist, Balcombe Road, Pound Hill, Crawley	Personal and Prejudicial Interest in the item. Councillor B J Burgess left the meeting before the presentation and took no part in the discussion or voting on the item.
Councillor R Sharma	Minute 42	CR/2014/0751/FUL Crawley Youth Centre, Longmere Road, West Green, Crawley	Disclosable Pecuniary Interest in the item. Councillor R Sharma left the meeting before the presentation and took no part in the discussion or voting on the item.
Councillor G Thomas	Minute 42	CR/2014/0780/CON Land East of Emmanuel Cottage, Rusper Road, Ifield, Crawley	Personal Interest in the item as Councillor Thomas was a member of the Ifield Village Conservation Area Committee.

41. Minutes

The minutes of the meeting held on 8 December 2014 were approved as a correct record and signed by the Chair subject to the following amendments:

- Minute 37 (Planning Applications List) - That the third and fourth paragraphs relating to Agenda Item 1 (CR/2014/0597/FUL: Units 1A, 1B and 1C County Retail Park) be amended as follows:

~~“Councillors S Joyce, C Moffatt, R Sharma, G Thomas and W Ward had attended the site visit.”~~

Councillors B Blake, S Blake and N Boxall ~~and P Smith~~ had visited the site independently.”

- Minute 37 (Planning Applications List) – That the following paragraphs be inserted under Agenda Item 8 (CR/2014/0701/FUL: 22 Pagewood Close):

“Councillors S Joyce, C Moffatt, R Sharma, G Thomas and W Ward had attended the site visit.

Councillors B Blake, S Blake, ~~N Boxall~~ and P Smith had visited the site independently.”

- That Minute 33 (Closure of Meeting) be amended to read Minute 38 (Closure of Meeting).

42. Planning Applications List

The Committee considered report PES/150 of the Head of Planning and Environmental Services.

RESOLVED

That in respect of the applications specified below, details of which are more particularly set out in report PES/150 of the Head of Planning and Environmental Services and in the Register of Planning Applications the decisions be given as indicated:-

Agenda item 1

CR/2014/0644/FUL

3 Richmond Court, Southgate, Crawley.

Extension to front porch and existing garage, single storey rear extension, first floor side extension above existing garage and utility room and garage conversion into a lounge/playroom (amended description).

Councillors B K Blake, S A Blake, S J Joyce and G Thomas had attended the site visit.

The Principal Planning Officer, Marie Bolton, gave a verbal summation of the application.

The Applicant, Aaron Dorley, addressed the Committee and made the following submissions:

- The two cars currently used by the family could easily be accommodated on the existing driveway and the front of the property could allow for more off road parking if necessary;
- The property was used as a family home and was not a rental property nor used as a bed and breakfast;
- There would be no imminent blocking of light as the side extension was 10m distance from the neighbour on the west side.

Following questions from the Committee, the Principal Planning Officer confirmed the following:

- Condition 3 of the original planning permission (CR/96/0342/FUL) restricted garage conversions, which was appropriate given the lack of on street parking. However, this application should be considered on its own merits.
- The 2-3 parking spaces which could be achieved on the site was considered adequate;
- The design was considered appropriate in planning terms and the reasons provided against SPG guidance;
- The comparison between existing and proposed floor plans;
- The size of the garden which would be retained after accommodating the extension was deemed sufficient, although below adopted standards.

Permitted subject to the following conditions: permission time limit in accordance with Section 91 of the Town and Country Planning Act 1990; and in accordance with approved plans in the Decision Notice; materials and finishes of the external walls (and roof(s)) to match colour and texture of existing buildings; no windows or other openings (other than those approved) to be formed in the western elevation of the first floor side extension; window on first floor level of western elevation to be glazed with obscured glass and apart from any top-hung vent to be permanently non-opening; in accordance with policies GD1, H19 of the Crawley Borough Local Plan 2000 and NPPF statement.

Agenda item 2
CR/2014/0669/FUL

Units 20/21, Gatwick International Distribution Centre, Cobham Way, Northgate, Crawley.

Change of use from retail (A1) for unit 20 and storage or distribution (B8) for unit 21 to a hire centre plus erection of a 2.4m palisade fence and washbay to rear (amended description).

The Principal Planning Officer, Valerie Cheesman gave a verbal summation of the application. Following a query from the Committee, the Principal Planning Officer explained that a Hire Centre was classed as a sui generis use. It was confirmed that the Applicant has submitted information that demonstrated that the use appeared acceptable. So in order to more tightly control the type of use which could take place on the site, a condition had been included which restricted the use of the premises to Speedy Hire Plc only. If another company wished to use the premises in the future, planning permission would be required, but it was likely that it would be granted if they operated a similar business to that of Speedy Hire Plc.

Permitted subject to the following conditions: permission time limit in accordance with Section 91 of the Town and Country Planning Act 1990; and in accordance with approved plans in the Decision Notice; the Hire Centre not to be exercised by any company other than Speedy Hire plc; washbay to be implemented and retained in accordance with drawing number 15562.1; in accordance with policy GD24 of the Local Plan (2000).

Agenda item 3
CR/2014/0671/OUT

Wiltshires Florist, Balcombe Road, Pound Hill, Crawley.

Outline application, with all matters reserved, for erection of 12 dwellings (7 houses and 5 flats).

Councillor N Boxall had visited the site independently.

Having declared Personal and Prejudicial Interests in the item Councillors B K Blake, S A Blake and B J Burgess left the meeting before the presentation and took no part in the discussion or voting on the item.

The Principal Planning Officer, Valerie Cheesman, gave a verbal summation of the application.

Following queries from the Committee the Principal Planning Officer provided confirmation regarding the following:

- Although West Sussex County Council did not have any technical objections, there was concern regarding how the proposal would link with the Forge Wood development and that it needed to be part of a comprehensive development ;
- The proposed development was considered premature as Phase 2 of Forge Wood was currently only indicative. Once the proposed development of Phase 2 was established, development of the application site could be deemed appropriate, subject to the detail of the scheme;
- The Tree Preservation Order would remain in place;
- It was considered that the proposed development did not accord with Section 7 of the National Planning Policy Framework 2012, which related to good design and according with the character of the area.

REFUSE for the following reasons:

1. The erection of 12 dwellings on this site, comprising 7 houses and 5 flats, would erode the pleasant rural character of the area and would give rise to a development that would be visually intrusive and unsympathetic to the existing pattern and nature of development in this locality. The proposal is thus contrary to policies ~GD1, GD2 GD5 of the Crawley Borough Local Plan 2000 and policies H4, H6 and EN5 bod the Crawley Borough Local Development Framework Core Strategy 2008.
2. The independent and separate development of this site for 12 dwellings would not be consistent within the principles established for Forge Wood neighbourhood and would not give rise to a comprehensive layout or approach. It is therefore considered to represent an incremental and piecemeal approach to the development of the area, and would conflict with the requirement for a sustainable ad comprehensive master planned neighbourhood. In particular, it is considered that the proposal would prejudice the proper planning and delivery of Phase 2 of Forge Wood in terms fo layout, infrastructure and other required community facilities. The proposal is thus contrary to the aims of the development plan policies for this part of the Borough, in particular Core Strategy policies NES1 and NES2 and policy GD4 of the Crawley Borough Local Plan 2000.
3. It has not been demonstrated to the satisfaction of the Local Planning Authority that the erection of 12 dwellings on this site, as presented on the illustrative material, would provide an acceptable standard of development in terms of the design and internal layout of the dwellings, garden sizes, parking arrangements and relationship with preserved trees to enable the development to meet its own operational requirements and provide a suitable living environment for the future occupiers. The proposal is thus contrary to policies GD1, GD3, GD5, GD6, H20, H22 and BN21 of the Crawley Borough Local Plan 2000, policies EN5 and T3 of the Core Strategy 2008, Standards for New Housing Development – Supplementary Planning Guidance Note:3, and Standards for Private Outdoor Space – Supplementary Planning Guidance Note:4.
4. An agreement is not in place to ensure that the appropriate infrastructure provisions can be secured to support the development and the development is therefore contrary

to policy GD36 of the Crawley Borough Local Plan 2000 and contrary to policy ICS2 of the Crawley Borough Local Development Framework Core Strategy and Supplementary planning Guidance Document 'Planning Obligations and S106 Agreements'.

Agenda item 4

CR/2014/0732/FUL

CGG Services (UK) Ltd, Crompton Way, Northgate, Crawley.

Retention of a two storey modular office building and car park.

The Principal Planning Officer, Marie Bolton provided a verbal summation of the application, which the Committee then considered.

Permitted subject to the following conditions: portable office structure and works to be removed and the land restored to its former condition on or before the expiration of the period ending on 5th March 2018; in accordance with the approved plans as listed in this Decision Notice; in order to comply with policy MC1 of the LDF Core Strategy 2008 and NPPF Statement.

Agenda item 5

CR/2014/0744/FUL

Broadfield Barton Parade, Broadfield, Crawley.

Increase height of CCTV column of camera 131 column by 1 metre (amended description).

The Principal Planning Officer, Marie Bolton, gave a verbal summation of the application which the Committee then considered.

Following a question from the Committee, the Principal Planning Officer confirmed that a '28x zoom predator' camera related to the brand and type of CCTV camera. An image was provided.

Permitted subject to the following conditions: permission time limit in accordance with Section 91 of the Town and Country Planning Act 1990; and in accordance with approved plans in the Decision Notice and NPPF Statement.

Agenda item 6

CR/2014/0751/FUL

Crawley Youth Centre, Longmere Road, West Green, Crawley.

Installation of biomass boiler and flue in part of existing storage shed, and external wood pellet silo.

Councillors N Boxall and R Sharma had visited the site independently.

Having declared a Disclosable Pecuniary Interest in the item Councillor R Sharma left the meeting before the presentation and took no part in the discussion or voting on the item.

The Principal Planning Officer, Valerie Cheesman, gave a verbal summation of the application and informed the Committee that further details of the boiler had been received. It was confirmed that the emission levels detailed in the boiler certificate were within the guidelines and had been deemed acceptable by the Council's Environmental

Health Officer. The Principal Planning Officer suggested that, should the Committee be minded to approve the application, an additional condition be added regarding boiler details.

Several Committee members raised concerns regarding the emissions of the boiler and whether the Council could restrict the type of fuel which could be used, but were reassured that biomass boilers were generally automatically fed with wood pellets and were virtually smoke free.

The following new condition was agreed:

“No development shall take place unless and until details of the biomass boiler, including technical details, emission concentrations, fuel specification, fuel delivery arrangements and stack height, have been approved in writing by the Local Planning Authority. The biomass boiler shall thereafter be installed and maintained in accordance with the approved details.

REASON: In the interests of the amenities of the locality in accordance with Policies GD1 and GD20 of the Crawley Borough Local Plan 2000.”

Permitted subject to the following conditions: permission time limit in accordance with Section 91 of the Town and Country Planning Act 1990; in accordance with approved plans in the Decision Notice and boiler details.

Agenda item 7

CR/2014/0766/P24

Land at corner of Hyde Drive and Dobbins Place, Ifield, Crawley.

Installation of 1.23m x 0.4m x 1.032m cabinet on new concrete base, replacement of existing 12.5m high monopole with 14.7m high phase 4 monopole, like of like replacement of existing antennas and mast head amplifiers (MHAS), installation of additional MHAS and associated development (amended description).

The Principal Planning Officer, Valerie Cheesman, provided a verbal summation of the application and confirmed that the proposed mast would be finished in a dark brown colour, and the cabinet in a dark green colour. The Committee noted that, although no objections had been received to the application, it had been considered prudent to include it on the Committee agenda in case an objection had been received during the Christmas period.

No objection.

Agenda item 8

CR/2014/0701/FUL

Land east of Emmanuel Cottage Rusper Road, Ifield, Crawley.

Consultation from Horsham District Council (DC/14/2132) for outline application for a development of up to 95 dwellings with associated open space and landscaping with all matters reserved, except for access.

Councillor G Thomas had visited the site independently.

The Principal Planning Officer, Valerie Cheesman, gave a verbal summation of the application and stated that, since the report had been published, two further objections had been received from local residents relating to an increase in traffic, concerns

regarding highway safety and the impact the development would have on local services and the rural character of the area.

Jenny Frost (Secretary of the Ifield Village Conservation Area Advisory Committee) addressed the Committee and raised the following objections to the application:

- The character of the old village had been largely retained, with the old road pattern unaltered, it still had a rural and semi-rural character with housing density lower than in the rest of Crawley;
- The Ifield Village Conservation Area had 13 listed buildings (two Grade 1) and eight locally listed buildings. The area's character and setting was the reason it had been designated a conservation area;
- The whole western boundary of the older part of Ifield had been assessed in a study on The Urban Fringe as a well-integrated boundary;
- The conservation area and its setting were much valued resources for the Town, and Crawley Borough Council had made many efforts to protect them;
- The West of Ifield Reference Group and Joint Area Action Plan groups had not selected the application site for development;
- The Arts and Crafts Buildings along Rusper Road was designated as an Area of Special Character;
- In conclusion, the proposed development would have the following impacts:
 - High density housing in an area of low density housing – out of character
 - Destruction of the well-integrated boundary;
 - Removal of the rural setting of the arts and crafts houses on the Horsham side of Rusper Road;
 - Reduction in rural setting of the conservation area – altering its character;
 - Reduction of the intimate landscape that characterised the west of Ifield

Richard Symonds (Ifield Society) addressed the Committee and raised the following objections to the application:

- The application site was unsuitable on the grounds of infrastructure constraints (roads, education, sewerage treatment, landscape impact and flooding);
- The proposed development would have a significant impact on the landscape;
- The proposed development fell within the landscape character edge.

Councillor J Stanley addressed the Committee as Ward Councillor for Ifield and raised the following objections to the application:

- The proposed development consisted of up to 95 dwellings, which could lead to more development in the future;
- The roads in the area were already congested. There had already been an increase in heavy goods vehicles and buses travelling along Hyde Drive;
- It would change the character of the area;
- There was be increased and unsustainable pressure on the infrastructures in the area.

The Committee was impressed with the quality of the report and they agreed with the officer's reasons for recommending that objections be raised. The Committee also agreed with the points raised above by members of the public. The Committee considered the application in detail and the following points were made:

- Unanimous strong objection raised
- The Local Plan included local green space designations, and it would be incongruous to add a housing development, such as the one proposed, within the area;
- Neither the Crawley Borough Council Local Plan, nor that of Horsham District Council identified the application site for development;
- The proposal was a piecemeal and incremental development;

- No financial infrastructure contributions were proposed as part of the development to help support the increase in residents, traffic etc; and to address the impact that would be felt by Crawley residents. The contributions should be allocated to Crawley Borough Council;
- Concern that there was limited / late notification of the application by Horsham District Council;
- Concern about the duty to cooperate;
- Crawley Borough Council's concerns should be taken seriously and given suitable weight.

Following queries from the Committee, the following points were made by the Principal Planning Officer:

- The decision would be taken by Horsham District Council's Committee, Crawley Borough Council was a consultee;
- It was not yet known when the application would be considered by Horsham District Council, however, when a date was known all members of the Development Control Committee would be informed;
- There were a wide range of issues which deemed the proposed development unsustainable;
- The Examination Inspector had requested that Horsham District Council look again at ways to increase the level of housing which could be accommodated within the Horsham Borough.

The Committee was extremely concerned by the proposed application and wished that the strength of its objection to be submitted to Horsham District Council and noted.

Strong Objection raised, on the following grounds:

1. The form of the development is suburban in an area of rural character. It is therefore considered that the development would result in an inappropriate form of housing development in open countryside adjacent to Crawley's boundary that would be harmful to the setting of the town. Contrary to paragraph 64 of the NPPF.
2. The proposal would be a piecemeal, incremental development outside the built up area, and would not form a comprehensive neighbourhood development. The development would not therefore bring forward new services, facilities or enhancements to the transport network. It is therefore considered that this unacceptable development is premature before a decision has been taken on the most sustainable and appropriate form and location of additional developments beyond those planned for in the emerging Local Plans within the northern West Sussex Housing Market Area.

INFORMATIVE

1. There is concern that as the predominant impact from the development would be upon the road and transport network of Crawley Borough, it is recommended that Horsham District Council and the Highway Authority ensure that the development would have an acceptable impact in terms of safety and congestion upon Crawley's road/transport networks.
2. The site is immediately adjacent to a major river and a defined zone 3 flood risk area and Crawley Borough Council is therefore concerned that the development has potential to result in off site flooding within Crawley Borough. It is therefore recommended that full consideration must be given to ensure that the development does not result in an increased risk of on and off-site flooding.

3. It is recommended that a condition to provide a construction management plan forms a part of any permission that maybe granted to ensure the impacts on the occupiers of nearby residential properties and users of nearby roads are protected.
4. The development must ensure that there is no harm to the Ancient Woodland and Site of Nature Conservation Importance to the east of the site within Crawley Borough.

43. Closure of Meeting

With the business of the Committee concluded, the Chair declared the meeting closed at 9.10pm.

C A MOFFATT
Chair

Crawley Borough Council

Minutes of Licensing Committee 7 January 2015 at 7.30pm

Present:

Councillor M G Jones (Chair)

Councillor B J Quinn (Vice-Chair)

Councillors B K Blake, B J Burgess, C C Lloyd, L S Marshall-Ascough, B McCrow, D M Peck, M W Pickett, R Sharma, D J Shreeves, J Stanley and K J Trussell

Officers Present:

Tony Baldock	Environmental Health Manager
Kevin Carr	Legal Services Manager
Mez Matthews	Democratic Services Officer

Apologies for Absence:

Councillor C J Mullins

11. Members' Disclosure of Interests

No disclosures of interests were made by Members.

12. Minutes

The minutes of the meeting of the Committee held on 3 November 2014 were approved as a correct record and signed by the Chair.

13. Licensing Sub Committee Minutes

The minutes of the following meeting of the Licensing Sub Committee were approved as a correct record and signed by the Member indicated below:-

Date	Sub Committee Minutes	Minutes signed by
13 October 2014	Application for the Grant of a Premises Licence – 13 Southgate Parade, Southgate, Crawley.	Councillor B K Blake (Chair of the Panel)

The Chair of the Sub Committee explained that a representation had been received outside the public notice period in connection with the application considered by the above Sub Committee. Although the Sub Committee had not opened the document and had not taken the representation into account when making a decision on the application, the Chair of the Sub Committee suggested that the procedure for Licensing Sub Committees be amended to include Members declarations of lobbying in relation to an application to ensure openness and transparency.

The Committee considered the proposal and it was agreed that the Chair of the Licensing Committee would clarify the matter with officers.

14. Animal Boarding Establishments Act 1963 (as amended) Adoption of Licence Conditions for the Home Boarding of Dogs

The Committee considered report PES/166 of the Head of Planning and Environmental Services which requested that the Licensing Committee adopt licence conditions for dog home boarding to ensure that the safety and welfare needs of animals being boarded were met.

The Environmental Health Manager presented the report to the Committee and drew the Committee's attention to the following:

- The report should have been in the name of the "Head of **Planning and Environmental Services**";
- Paragraph 3.5 of the report: LACORS referred to the Local Authorities Coordinators of Regulatory Services;
- Paragraph 5.6.4 of the Conditions should be amended to read as follows: "The Licensing Authority must be informed of any animal death on the premises **as soon as is reasonably practicable**. The Licensee must make **suitable** arrangements for the body to be stored at a veterinary practice until the owner's return."

Following questions from the Committee, the Environmental Health Manager made the following points:

- The maximum number of dogs kept at an establishment would be dependent on the size of the premises;
- Paragraph 3.2 should be amended to read as follows: "Dogs must be from one household unless with the specific written agreement of **all** the dog owners";
- Paragraph 5.1.1 – training requirements would be dependent on the type and size of an establishment. Training would be checked by Council officers and therefore it was not considered appropriate to provide specific training requirements;
- The vaccinations detailed in paragraph 5.5.2 had been included following veterinary advice. Should veterinary advice be received in future in relation to other diseases/infections, the conditions would be updated accordingly;
- Paragraph 5.5.7 referred to "regular treatment". More specific timeframes could not be included as it was dependent on the type of treatment/product being used;
- Paragraph 5.9.1 detailed the circumstances when dogs should be exercised on a lead. It was suggested that the word "wildlife" was too specific and it was proposed that it be amended to refer to other animals in general.

The Committee was satisfied that the conditions emphasised the professionalism required to operate a dog boarding establishment. It was suggested that the conditions be reviewed by the Committee in one year's time.

RESOLVED

1. That the licence conditions for dog home boarding, set out in the appendix to report PES/166 be adopted subject to the following amendments:
 - Paragraph 3.2: "Dogs must be from one household unless with the specific written agreement of **all** the dog owners".
 - Paragraph 5.6.4: "The Licensing Authority must be informed of any animal death on the premises **as soon as is reasonably practicable**. The Licensee must make **suitable** arrangements for the body to be stored at a veterinary practice until the owner's return."
 - Paragraph 5.9.1: "Dogs must be exercised in accordance with their owner's wishes. If dogs are taken off the premises, they must be kept on leads unless with the owners written permission. They should not be let off if they can not be controlled off the lead or if they are likely to cause a hazard or nuisance to **other animals** ~~wildlife~~, property or members of the public. They shall not be let off the lead in or near areas containing livestock or children under the age of 16 years or who appear to be under 16 years of age
2. That the licence conditions for dog home boarding be reviewed by the Licensing Committee in one year's time.

15. Draft Taxi and Private Hire Vehicle Policy Consultation

The Chair reminded the Committee that the consultation on the Policy was ongoing until 3 February 2015. The Committee was encouraged to engage with the public if they were contacted. The Chair had received some correspondence in relation to the Draft Policy and he would circulate his response to all Committee members. The Committee noted that the Draft Policy would come back to a future meeting of the Committee for consideration.

16. Closure of Meeting

With the business of the Committee concluded, the Chair declared the meeting closed at 8.00pm.

M G JONES
Chair

Crawley Borough Council

Minutes of the Overview and Scrutiny Commission

Monday 12 January 2015 at 7.30p.m.

Present:

Councillor W A Ward (Chair)
Councillor K Sudan (Vice-Chair)
Councillors Dr H S Bloom, K Brockwell, R G Burgess, I T Irvine, M G Jones,
R A Lanzer and B A Smith

Also in Attendance:

Councillors S Joyce, P K Lamb, D J Shreeves, P Smith and G Thomas

Apology for Absence:

Councillor C A Cheshire

Officers Present:

Karen Dodds Head of Crawley Homes
Heather Girling Democratic Services Officer
Lee Harris Chief Executive
Sallie Lappage Forward Planning Manager
Phil Rogers Director of Community and Partnership Services

61. Members' Disclosure of Interests and Whipping Declarations

The following disclosure of interests was made

Member	Minute Number	Subject	Type and Nature of Disclosure
Councillor K Sudan	64	Response to Airport Commission Consultation on Additional Runway Options in the South East	Personal interest - member of Gatwick Airport Conservation Society

No whipping declarations were made.

62. Minutes and Matters Arising

The minutes of the meeting of the Commission held on [1 December 2014](#) were approved as a correct record and signed by the Chair.

63. Public Question Time

No questions from the public were asked.

64 Response to Airport Commission Consultation on Additional Runway Options in the South East

The Commission considered Report [CEx/45](#) of the Chief Executive. The report summarised the findings of the Airports Commission's assessments, and set out the Borough Council's response to the Consultation.

During the discussion with the Forward Planning Manager, the following points were expressed:

- All Members felt that it was an excellent report as it clearly outlined the impacts and concerns that needed to be considered at the Extraordinary Meeting of the Full Council, whilst also highlighting the large discrepancies and number of areas that have been neglected by the Airports Commission and Gatwick Airport Limited (GAL).
- Concerns expressed over the discrepancy between the unemployment rate stated by the Airports Commission, and the actual unemployment rate, together with the contradiction between the airport providing jobs for Crawley residents where there is a "good skills match" and also providing an increase of "apprenticeships". Concern that these apprenticeships should be for local residents.
- Concerns expressed regarding the transport infrastructure, both rail and road, particularly the impacts on the local road network which had not been assessed, highlighting the north west edge of town and toward Charlwood.
- It was felt that the Airports Commission's conclusions on the likely housing numbers, with huge ranges because of the scenarios, and their deliverability were questionable, particularly as Crawley already had large unmet housing need.
- Concerns expressed about the lack of recognition of the need for new infrastructure to support increased housing growth, including schools and health facilities, and the importance of securing funding and delivery, in advance of any construction and reconfiguration.
- Concerns raised that some issues (Forge Wood, and other facilities such as The Gatwick School and St Michaels and All Angels Church) appear to have been overlooked by the Airports Commission and for example where Outreach 3Way would be re-sited.
- Concerns expressed over air quality and noise as a result of increased road traffic, particularly as no assessment of road traffic noise had been undertaken by the Airports Commission.
- Concerns raised over the significant increase in air traffic noise as a result of a second runway, particularly central and northern neighbourhoods of the town.
- Concern expressed about the loss of trees, destruction of hedgerow and the general ecological damage.

The Commission examined the recommendations. All Members felt there was now sufficient information and detail provided over the impact of a further runway on the Borough, and therefore Members should be in a position to take a specific view. The Commission believed that residents now sought a definitive statement as to the Council's intentions. As a result, all Members did not support recommendation 2.2 1a) and proposed that this recommendation be removed from the report. It was thought any decision made would not preclude the Council working closely with Gatwick Airport, the C2C LEP, the Environment Agency and other local authorities.

Members of the Commission believed that the detailed technical response to the Airports Commission should be a response from a collective group. It was strongly suggested to the Cabinet that a Working Group with wider membership be convened to agree the Council's full response to the Airports Commission, although it was acknowledged that timescales might prove problematic.

It was commented that there was a need for certainty regarding future safeguarding of land in Crawley.

The Commission proposed that all votes on the Response to the Airports Commission Consultation on Additional Runway Options in the South East should be taken without any form of Group whipping.

RESOLVED

That the contents of the report be noted and that the views of the Commission be fed back to the Cabinet via the Commission's Comments sheet.

65. Town Hall Utilisation and Refurbishment

The Commission considered report [DC&PS/010](#) of the Director of Community and Partnership Services. The report made recommendations designed to ensure the Council continues to optimise utilisation of the Town Hall complex, meeting the needs of both the Council and the residents it serves.

Discussion areas included:

- Support for the retention of the Town Hall as the Council's administrative centre.
- Recognition of the further income opportunities that could be gained through use of the Council chamber, committee rooms and other areas, whilst acknowledging that Council business would take precedence.
- Support for reconfiguration of the Town Hall, particularly the foyer, and the need to accommodate both staff and customers.
- Recognition that voluntary groups may be interested in occupying or co-location of the Town Hall. However, it was thought that any opportunities could be associated with the annual grants programme.
- Encouragement that wider, detailed consultation will take place with staff and Members.
- Acknowledgement that the external design consultant will provide a detailed feasibility study, providing expertise and add value as a result of any proposed reconfigurations/refurbishments.
- Recognition that the Town Hall is now 50 years old and as a result the Overview and Scrutiny Commission proposed that the Cabinet consider investigating the possibility of locally listing the building.

RESOLVED

That the Commission agreed to support the recommendations to the Cabinet.

66. Amendments to the Under Occupation Incentive Policy

The Commission considered report [CH/160](#) of the Head of Crawley Homes. Following a review of the Under Occupation Incentive Policy, the report set out some proposed changes to its operation.

During the discussion, the following points were expressed:

- Concerns raised that the financial overspend should have been more widely highlighted.
- Acknowledgement that within the current policy, the financial incentive was not having a material impact. The motivation to move might result from other reasons so the incentive payment was not required.
- Recognition that the incentive pays more to tenants releasing the larger properties where there was lower demand on the housing register and pays less for the two bedroom properties with the higher demand.
- Recognition that the proposal provided a sensible solution, reducing the possibility of overspends, whilst maintaining a need to assist residents.
- Support for a review of the amended policy in 6 months' time, to include the number of people downsizing properties together with the number of rooms released.

RESOLVED

That the Commission agreed to endorse the recommendations to the Cabinet.

67. Health and Adult Social Care Select Committee (HASC)

Following the recent meeting on 5 December 2014, an update was provided on the proposed changes to the Crawley Health Centre, and possible relocation to Crawley hospital. It was acknowledged that the Crawley Health Centre serves two functions; a walk in centre and a temporary medical practice. A meeting was scheduled with Councillors Ward and BA Smith and NHS England to further discuss preparations for a response to HASC on 21 January 2015.

The temporary cessation of admissions to the acute wards of Langley Green (mental health) hospital were briefly discussed. It was noted Members were unaware of concerns prior to any incidents.

68. Scrutiny Panels

Performance Monitoring Scrutiny Panel (PMSP)

The next meeting will take place on 24 February 2015. Representatives from Parkwood Leisure will be invited to attend this meeting and the Chair requested that if Members wished to submit questions for the event to send them to the Chair or the Democratic Services Officer. There will also be transformation updates on either the Benefits or the Nuisance and Anti-Social Behaviour service areas.

Fairness Commission Scrutiny Panel

It was agreed that Councillor M W Pickett be appointed as Substitute Member for 2014/2015.

The next meeting will take place on 15 January 2015. Witnesses from Crawley Community Voluntary Service and Crawley Citizens Advice Bureau are due to attend this meeting. The Community Development Manager and Transformation Manager (CBC) have also been invited in order to provide additional information regarding partnership working, together with current and future data and evidence collation.

69. Forward Plan – 1 January 2015 and Provisional List of Reports for the Commission's following Meetings

The Commission considered the latest version of the Forward Plan and the provisional lists of reports for future meetings. The referrals included:

11 February 2015
Three Bridges Station Forecourt Project
Budget and Council Tax 2015-16

70. Closure of Meeting

The meeting ended at 10.05pm.

W A WARD
Chair

Crawley Borough Council

Minutes of Cabinet

Wednesday 14 January 2015 at 7.30pm

Present:

Councillor	P K Lamb	(Chair of Cabinet and Leader of the Council)
	S J Joyce	(Deputy Leader of the Council and Cabinet Member for Housing)
	C C Lloyd	(Cabinet Member for Environmental Services)
	C J Mullins	(Cabinet Member for Leisure and Cultural Services)
	C Oxlade	(Cabinet Member for Community Engagement)
	D J Shreeves	(Cabinet Member for Customer and Corporate Services)
	P Smith	(Cabinet Member for Planning and Economic Development)

Also in attendance:

Councillors K Brockwell, R D Burrett, D Crow, I T Irvine, M G Jones, G Thomas and W A Ward

Officers Present:

Ann-Maria Brown	Head of Legal & Democratic Services
Peter Browning	Deputy Chief Executive
Heather Girling	Democratic Services Officer
Lee Harris	Chief Executive

Apologies for Absence:

There were no apologies for absence.

59. Members' Disclosure of Interests

There were no disclosures of interest.

60. Minutes

The minutes of the meeting of the Cabinet held on [3 December 2014](#) were approved as a correct record and signed by the Chair.

61. Public Question Time

Public question time took place. A note of the questions and the Cabinet Members' responses are set out in **Appendix A** to these minutes.

62. Further Notice of Intention to Conduct Business in Private and Notifications of any Representations

It was reported that no representations had been received in respect of item 13 Proposed development by St Modwen including the CBC owned land east of Crawley.

63. Matters Referred to the Cabinet

It was confirmed that no matters had been referred to the Cabinet for further consideration.

64. Response to Airport Commission Consultation on Additional Runway Options in the South East (Planning & Economic Development Portfolio)

Note by Head of Legal and Democratic Services

Members are reminded that this Item was subsequently considered and decided upon at the extraordinary meeting of the Full Council held on 26 January 2015, and that in accordance with Council Procedure Rule 2.1, there shall be no further debate on this particular decision at this meeting of the Council.

The Cabinet considered report [CEX/45](#) of the Chief Executive. The Cabinet Member for Planning and Economic Development introduced the report which summarised the findings of the Airports Commission's assessments, and set out the Borough Council's response to the Consultation. The report set out recommendations that would enable the Council to adopt an overall position in addition to responding on the technical issues. The report also noted the deadline for the full response to the Airports Commission of 3 February 2015.

The matter had been considered at the meeting of the Overview and Scrutiny Commission (OSC) held on 12 January 2015. Councillor Ward (in referring to the Commission's comment sheet to the Cabinet) outlined to the Cabinet the range of views expressed:

- All Members felt that it was an excellent report as it clearly outlined the impacts and concerns that needed to be considered at the Extraordinary Meeting of the Full Council, whilst also highlighting the large discrepancies and number of areas that had been neglected by the Airports Commission and Gatwick Airport Limited (GAL).
- Concerns expressed over the discrepancy between the unemployment rate stated by the Airports Commission, and the actual unemployment rate, together with the contradiction between the airport providing jobs for Crawley residents where there is a "good skills match" and also providing an increase of "apprenticeships". Concern that these apprenticeships should be for local residents.
- Concerns expressed regarding the transport infrastructure, both rail and road, particularly the impacts on the local road network which had not been assessed, highlighting the north west edge of town and toward Charlwood.
- It was felt that the Airports Commission's conclusions on the likely housing numbers, with huge ranges because of the scenarios, and their deliverability were questionable, particularly as Crawley already has large unmet housing need.
- Concerns expressed about the lack of recognition of the need for new infrastructure to support increased housing growth, including schools and health facilities, and the importance of securing funding and delivery, in advance of any construction and reconfiguration.
- Concerns raised that some issues (Forge Wood, and other facilities such as The Gatwick School and St Michaels and All Angels Church) appear to have been overlooked by the Airports Commission and for example where Outreach 3Way would be re-sited.

- Concerns expressed over air quality and noise as a result of increased road traffic, particularly as no assessment of road traffic noise had been undertaken by the Airports Commission.
- Concerns raised over the significant increase in air traffic noise as a result of a second runway, particularly central and northern neighbourhoods of the town.
- Concern expressed about the loss of trees, destruction of hedgerow and the general ecological damage.

All Members of the OSC felt there was now sufficient information and detail provided over the impact of a further runway on the Borough, and therefore Members should be in a position to take a specific view. The Commission believed that residents now sought a definitive statement as to the Council's intentions. As a result, all Members did not support recommendation 2.2 1a) and proposed that this recommendation be removed from the report.

It was thought any decision made would not preclude the Council working closely with Gatwick Airport, the Coast to Capital Local Enterprise Partnership (C2C LEP), the Environment Agency and other local authorities.

Members of the Commission believed that the detailed technical response to the Airports Commission should be a response from a collective group. It was strongly suggested to the Cabinet that a Working Group with wider membership be convened to agree the Council's full response to the Airports Commission, although it was acknowledged that timescales might prove problematic.

It was commented that there was a need for certainty regarding future safeguarding of land in Crawley.

The Commission proposed that all votes on the Response to the Airports Commission Consultation on Additional Runway Options in the South East should be taken without any form of Group whipping.

- The requests of the OSC for the Cabinet to note:
 1. That the Commission unanimously did not support the recommendation 2.2 1a) and it is proposed that this recommendation be removed.
 2. That the Commission requested the establishment of a Working Group as a means of agreeing the response to the Airports Commission.

Councillor Burrett welcomed the proposal from the OSC to remove recommendation 2.2 1a). He commented that even if individuals did not have a specific view, the fact that there were many different variables and the figures were dependent on different scenarios indicated that the Council should only be in a position to reject the second runway.

The Cabinet:

- Thanked the OSC for its comments. Due to the significant nature of the issues, the Cabinet supported the view of the Overview and Scrutiny Commission that all Members of the Council should not be whipped and should be given a free vote on this report at the Extraordinary Meeting of the Full Council on 26 January 2015.
- Confirmed that the technical issues would be incorporated into the full response to the Airports Commission.
- Verified that due to the Airports Commission deadline of 3 February 2015, there would be insufficient time to convene a working group in order to agree the full response to the Airports Commission. It was added that previous consultation had taken place and

there was still sufficient time for Members to provide views on the Airports Commission's report.

- With regard to the proposed removal of recommendation 2.2 1a, it was commented that the recommendations allow Members a free vote which aids openness and transparency, rather than polarising the decision. It was added that the options within the recommendations would not alter the debate at the Special Full Council, instead they provided the option for further negotiation and investigation on the infrastructure, without weakening the Council's position. It was acknowledged that should the option to maintain the current holding position be removed, this may reduce any negotiation terms. Therefore a holding positioning and awaiting further clarification and information might prove advantageous. In addition, retaining the recommendations allows for full participation of all Members. It was stated that the Council was still in negotiations and there were arrangements in place to continue to work with Gatwick Airport Limited (GAL), (particularly in terms of securing funding), in order to obtain the best possible outcome for the people of Crawley to include both residents and businesses, irrespective of the position of the second runway. The Cabinet were in agreement with recommendations 2-5 and agreed that Special Full Council would decide between options proposed in recommendation 1.

The Cabinet expressed its thanks to the officers, for producing such an excellent report which clearly and concisely set out the issues that needed to be considered by the Full Council.

RESOLVED

1. That is it RECOMMENDED to the Extraordinary Meeting of the Full Council to be held on 26 January 2015 that:
 - a) The Full Council considers that the interests of Crawley residents and businesses are best served by the Council not taking a specific view on the second runway at this time.
 - b) If (a) is not supported, the Council considers which of the following options it supports to be put forward to the Airports Commission:
 - i) The Full Council considers that the interests of Crawley residents and businesses are best served by the Council objecting to a second runway being developed at Gatwick.
 - ii) The Full Council considers that the interests of Crawley residents and businesses are best served by the Council supporting in principle a second runway being developed at Gatwick.
2. Agree that, without prejudice to the decision in (1) above, the proposed responses on the individual topic areas outlined in section 5 in report CEx/45 be submitted to the Airports Commission, subject to a full, detailed technical response expanding on these issues being agreed by the Chief Executive in consultation with the Leader;
3. Agree that, without prejudice to the decision in (1) above, the proposed additional mitigations and infrastructure requirements set out in section 5 be submitted to the Airports Commission, subject to a full, detailed technical response expanding on these issues being agreed by the Chief Executive in consultation with the Leader;
4. Agree that the Borough Council, without prejudice to the decision in (1) above continues to work closely with Gatwick Airport, the C2C LEP, the Environment

Agency and other local authorities on the future of the airport, whatever decision is made on the location of a new runway;

5. Agree that the Borough Council should highlight in its response to the Airports Commission the need for the Commission, and the Government to provide clarity at the earliest appropriate opportunity with regards to the need for future safeguarding of land in Crawley borough for additional runways if a second runway at Gatwick is not the recommended option.

Reason for Decision

The current Consultation by the Airports Commission is the opportunity for the Council to comment and question the Commission's detailed assessment work to date, and to respond to the Commission's conclusions on the shortlisted options. The Commission is also inviting suggestions on how shortlisted schemes could be improved, through enhanced benefits or additional mitigation. Although the Council can adopt a position on airport expansion at any time, it is likely that this will be the final opportunity for the Council to feed into the Airports Commission's work, to provide local evidence to counter some of the Commission's conclusions, to highlight key issues which have not been addressed, and to identify additional infrastructure or mitigation that should be provided if a second runway at Gatwick is recommended. These detailed responses are important whatever position the Council takes about a second runway at Gatwick, but the recommendations also provide the opportunity for the Council to consider options in determining this view.

65. Town Hall Utilisation and Refurbishment (Customer and Corporate Services and The Leader's Portfolios)

The Cabinet considered report [DC&PS/010](#) of the Director of Community and Partnership Services. The Cabinet Member for Customer and Corporate Services introduced the report which made recommendations designed to ensure the Council continued to optimise utilisation of the Town Hall complex, meeting the needs of both the Council and the residents it serves. It was added that some factors were already being addressed, for example enhancements to the front of the town hall.

The matter had been considered at the meeting of the Overview & Scrutiny Commission on 12 January 2015. The Commission's main comments had been:

- Support for the retention of the Town Hall as the Council's administrative centre.
- Recognition of the further income opportunities that could be gained through use of the Council chamber, committee rooms and other areas, whilst acknowledging that Council business would take precedence.
- Support for reconfiguration of the Town Hall, particularly the foyer, and the need to accommodate both staff and customers.
- Recognition that voluntary groups may be interested in occupying or co-locating within the Town Hall. However, it was thought that any opportunities could be associated with the annual grants programme.
- Encouragement that wider, detailed consultation will take place with staff and Members.
- Acknowledgement that the external design consultant will provide a detailed feasibility study, providing expertise and add value as a result of any proposed reconfigurations/refurbishments.
- Recognition that the Town Hall was now 50 years old and as a result the Overview and Scrutiny Commission proposed that the Cabinet consider investigating the possibility of locally listing the building.

The Commission endorsed the recommendations to the Cabinet and the Cabinet thanked the Commission for its comments.

The Leader of the Opposition, Councillor Crow, whilst welcoming the report, expressed disappointment that previous opportunities had not arisen from the Town Centre North project. He acknowledged that the current building was in need of investment, with a need to maximise opportunities for the future.

Cabinet Members commented that:

- Despite liaising and negotiating with developers in respect of Town Centre North, the prospect of a new town hall had not come to fruition and had not been an option for many years.
- It was important to improve the working conditions for both staff and Members and the refurbishment proposal would assist in improving energy efficiency and the effect on the environment.
- There were many options to consider in terms of income generation, which might include voluntary sector organisations interested in either occupying or co-locating within the Town Hall.

RESOLVED

- 1) That the retention of the Town Hall as the Councils administrative centre be approved.
- 2) That the schedule of advance building, mechanical and electrical refurbishment set out in 5.2.2 of report DC&PS/010 be approved.
- 3) That a supplementary capital estimate of £460,000 funded from useable capital receipts for implementation of Phase 1 works be approved. That this sum be included in the capital programme that is approved by Full Council at its meeting in February 2015 as part of the budget report.
- 4) That the Head of Partnership Services be authorised to invite tenders for the appointment of a Design Consultant and in consultation with the Leader and the Head of Finance, Revenue and Benefits to accept the most beneficial tender and thereafter to enter into a contract with the successful Tenderer.
- 5) That Officers be authorised to commission a detailed feasibility and appraisal, including consultation and engagement with stakeholders on options for optimising utilisation of the Town Hall complex, for consideration by Cabinet in June 2015.

Reason for Decision –

To ensure that the Council continues to optimise utilisation of the Town Hall complex, meeting the needs of both the Council and the residents it serves.

66. Amendments to the Under Occupation Incentive Policy (Housing Portfolio)

The Cabinet considered the report [CH/160](#) of the Head of Crawley Homes. The Cabinet Member for Housing introduced the report, which informed that following a review of the Under Occupation Incentive Policy, some changes had been proposed to its operation.

This matter had been considered at the Overview and Scrutiny Commission on 12 January 2015 and the following points were expressed:

- Concerns raised that the financial overspend should have been more widely highlighted.
- Acknowledgement that within the current policy, the financial incentive was not having a material impact. The motivation to move might result from other reasons so the incentive payment was not required.
- Recognition that the incentive pays more to tenants releasing the larger properties where there was lower demand on the housing register and pays less for the two bedroom properties with the higher demand.
- Recognition that the proposal provided a sensible solution, reducing the possibility of overspends, whilst maintaining a need to assist residents.
- Support for a review of the amended policy in 6 months' time, to include the number of people downsizing properties together with the number of rooms released.

The Commission agreed to endorse the recommendations to the Cabinet and the Cabinet thanked the Commission for its comments.

Councillor Burrett welcomed the proposal, whilst he suggested that the major overspend had been at the introduction of the policy and having dealt with that initial demand the overspend may become smaller over time. Additional information was requested on the reason why a tenant downsizing from a 4 or 3 bedroom to a 1 bedroom property would no longer receive more than a tenant downsizing from a 2 to a 1 bedroom property. In this connection, it was felt that a large group of tenants in 2 bedroom properties would want 3 bedroom properties.

It was also queried whether, following the introduction of the amended policy, the Council would now be inconsistent with other social landlords in terms of the incentives offered.

Cabinet Members commented that:

- Currently, the highest demand is for 2 bedroom properties.
- A maximum payment of £500 to assist with the reasonable costs of moving home would be at the discretion of officers.

RESOLVED

That the following changes to the Under Occupation Incentive Policy be approved:

- a) Exclude tenants not transferring to a Council or Housing Association property within Crawley Borough.
- b) Replace the £500 per room released payment with a payment of £500 for downsizing (regardless of home size) and up to £500 to assist with moving costs if appropriate.

Reason for Decision

- 1) The incentive is overspent. In 2013/14, £179,308 was paid out against a budget of £50,000. This current financial year 2014/15 the budget is already overspent with £65,198 spent from April to the end of November 2014.
- 2) The intention was to incentivise people to downsize who under occupy their property, but the incentive is paid to households who are moving for a variety of reasons.

67. Exempt Information – Exclusion of the Public

RESOLVED

That in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

68. Proposed development by St Modwen including the CBC owned land east of Crawley (Planning and Economic Development Portfolio)

Exempt Paragraph 3 (financial and business affairs)

The Cabinet considered report DTH/047 of the Deputy Chief Executive, which was introduced by the Cabinet Member for Planning and Economic Development. The report sought approval of the principle and the basis of the disposal of Council owned land situated to the east of the M23, and to the north of the A264, and formed part of the land for which St Modwen had obtained outline planning permission from Mid Sussex District Council for 500 homes.

RESOLVED

- 1) That authority be delegated to the Deputy Chief Executive to negotiate the detailed terms with St Modwen for the disposal of the Council's land described above, in consultation with the Leader, the Head of Legal & Democratic Services, Head of Finance, Revenues & Benefits, and the Head of Crawley Homes on the basis of paragraphs 6.1 to 6.4 in report DTH/047.
- 2) That the Deputy Chief Executive in conjunction with the Head of Legal & Democratic Services be authorised to seal and complete the Option Agreement on behalf of the Council.

Reason for Decision

This is a complex negotiation with St Modwen, a major house builder. The Council is looking to receive a capital sum, and a number of housing units.

69. Closure of Meeting

With the business of the Cabinet concluded, the Chair declared the meeting closed at 8.50pm.

P K LAMB
Chair

Appendix A

Public Question Time

Set out below are the points made at Public Question Time along with the Cabinet Members' responses. All questions were in relation to the Response to Airports Commission Consultation on Additional Runway Options in the South East:

Mr Derek Meakings enquired whether all issues could be assessed, for example the cost of roads, prior to the Special Full Council meeting on 26 January 2015. He requested that all the concerns be documented in the full response to the Airports Commission.

The Leader, Councillor P Lamb, thanked Mr Meakings for his question and confirmed that the Council was currently working with WSCC in relation to costings and infrastructure in advance of the Airports Commission's deadline of 3 February 2015. It would be less likely that all the information would be prepared in time for the Special Full Council meeting but added that the Council would not be considering the technical issues.

Mr Peter Jordan stated that Crawley's motto was 'I grow and I rejoice'. Mr Jordan enquired how the Cabinet believed the town would grow as a result of the second runway, with particularly reference to housing, but also how would the Council rejoice following a decision. Councillor P Smith, Cabinet Member for Planning and Economic development thanked Mr Jordan for his question and commented that the Council was working under guidance in the National Planning Policy Framework (NPPF) and also the Local Plan's predicted needs in terms of identifying appropriate sites for future housing development. He added that the Council was working with neighbouring authorities to identify housing need and infrastructure.

Mr Robert Vygus, from the Langley Green Forum enquired as to the Council's plans for local roads and housing development. He raised concerns regarding the potential congestion on roads and urged the Council to have a definite plan in order to resolve these issues. The Leader, Councillor P Lamb, confirmed that the consultation period would end on 3 February and discussions were still taking place. He pointed out that it would be important to document the effects and concerns should the second runway be sited elsewhere but highlighted that assessing the needs of the town takes time. In addition, communication between all partners was required and this would be key.

Mr David Broadhead commented that currently Heathrow Airport had an embargo on night time flights between midnight and 6.00am. He enquired whether the Council would recommend a similar embargo at Gatwick should the second runway be sited there. The Leader, Councillor P Lamb, commented that whilst the overall decision on the second runway would be undertaken by Central Government and Gatwick were not seeking to change their night time quota, he would be keen to support a similar embargo at Gatwick and this concern could be included in the full response to the Airports Commission.

Crawley Borough Council

Minutes of Governance Committee

20 January 2015 at 7.00pm

Present:

Councillor	J Stanley (Chair)
Councillor	R D Burrett (Vice–Chair)
Councillors	M L Ayling, D G Crow, C R Eade, I T Irvine, P K Lamb, R A Lanzer, T Lunnon, C G Oxlade and L A Walker

Officers Present:

Ann-Maria Brown	Head of Legal and Democratic Services
Andrew Oakley	Electoral Services Manager
Mez Matthews	Democratic Services Officer

Apologies for Absence:

Councillor C A Cheshire

14. Members' Disclosure of Interests

No disclosures of interests were made by Members.

15. Minutes

The minutes of the meeting of the Committee held on 24 November 2014 were approved as a correct record and signed by the Chair.

16. Individual Electoral Registration - Update

The Committee considered report LDS/095 of the Head of Legal and Democratic Services which updated the Committee on the progress made in the transition to Individual Electoral Registration and the plans for maximising registration rates in advance of the General and Borough Elections on 7 May 2015.

The Committee noted that the Council had sent out three separate postal communications to unverified electors as well as at least one personal visit. As with most Council's nationally, the usual Annual Canvass had not taken place as, sending two separate types of communications could have caused confusion. Historically, the confirmation letter which was sent to each household significantly increased the number of people who registered to vote. The Council would also be conducting a wide-ranging media campaign, in addition to the campaign by the Electoral Commission to encourage people to register. Registering to vote had become a lot

easier since the introduction of online registration which should also help to increase the number of people who register.

The Electoral Services Manager informed the Committee that the Electoral Register which would be used for the May 2015 elections would be finalised towards the end of April 2015. The Committee requested that statistics relating to that Register be published in the Members' Information Bulletin before the May 2015 elections, and that a further update on individual registration be considered at a future meeting of the Committee.

RESOLVED

1. The Committee noted the progress made in the transition to individual registration together with the steps being taken by Officers to maximise registration.
2. That an update on individual registration be published in the Members' Information Bulletin once the April 2015 register is published, and that a further update be considered at a future meeting of the Committee.

17. Polling Arrangements

The Committee considered report LDS/096 of the Head of Legal and Democratic Services which considered the polling arrangements for the General Election in May 2015 for Ifield, Broadfield North, Broadfield South and Maidenbower Wards.

Broadfield Ward

The Committee noted that reference to "Broadfield North Ward Polling District LCA" on the map detailed within paragraph 5.1 of the report should be amended to read "Broadfield North Ward Polling District LBB". It was also noted that reference to "LBB Broadfield South" contained in the table under paragraph 5.6 of the report should be amended to read "LCB Broadfield South" and the number of postal voters relating to LBB Community Centre cited within the same table should read 174 (not 574).

The Committee were happy with the proposal to amend the polling arrangements as detailed in the report. It was especially happy that Seymour Road Primary School had agreed that electors could use its car park, which was adjacent to the scout hut, during the evening peak voting hours. The Committee thanked Councillor Moffatt for suggesting the review and Councillor Quinn for the negotiations he had undertaken with the school.

Ifield Ward

Although some Committee members were in favour of rationalising the polling places for Ifield, the majority of the Committee were of the view that combining polling places would cause more confusion for electors. As the polling station at the Mill School was located in a separate annex to the main school, it caused no disruption for the school and therefore the majority of the Committee were of the opinion that it should be retained as a polling place.

Maidenbower Ward

The Committee was happy that the elections in May 2015 would not force the Brook School to close as the school had arranged for an inset to be held on election day. Although the information had not been verified, it was suggested that the Council could be forced to find alternative accommodation for future elections as some members had been informed that the school would be installing a kitchen in the area currently used for polling. Several members were concerned that if voting for the

entire ward took place at Maidenbower Community Centre it would cause difficulty for voters due to the lack of parking at the Community Centre and the distance to the Centre from the southern part of the ward. However, it was suggested that overflow parking could be accommodated in the Maidenbower Park Car Park or that the Pavilion could be used as a polling place for LHB.

RESOLVED

1. That the polling places for Broadfield North Ward be:
LBA – The Scout Hut, Seymour Road
LBB – The Broadfield Community Centre
2. That the polling places for Broadfield South Ward be:
LCA – The Broadfield Community Centre
LCB – The Adventure Playground Creaseys Drive
3. That the polling arrangements for Ifield remain unchanged.
4. That the polling arrangements for Maidenbower Ward remain unchanged.

18. Changes to the Constitution

The Committee considered report LDS/094 of the Head of Legal and Democratic Services which proposed changes to the Constitution. The Head of Legal and Democratic Services referred to the proposed changes in relation to Tree Preservation Orders and clarified that the term “modification” related to amendments made at the time an Order was confirmed, and the term “vary” related to changes made after an Order had been confirmed.

A review of the Senior Management structure had recently been undertaken and the Committee was requested to agree that the Head of Legal and Democratic Services be authorised to amend the Constitution where necessary to reflect the recent restructure. The Committee noted that there would be no changes to Statutory Officers.

RESOLVED

RECOMMENDATION 1

That the Full Council be recommended that the amendments to the Constitution proposed in Appendix 1 to these minutes be agreed.

19. Closure of Meeting

With the business of the Committee concluded, the Chair declared the meeting closed at 7.44pm.

J STANLEY
Chair

CHANGES TO THE CONSTITUTION

APPENDIX 1

<u>Function</u>	<u>Proposed amendment</u>	<u>Reason for amendment</u>
<p>Functions of the Development Control Committee– Page 71</p> <p>(Jean McPherson)</p>	<p>Where appropriate:</p> <ul style="list-style-type: none"> Deleted wording is shown as crossed through Additional wording is shown in bold <p>Amend the delegations in relation to function (29) to read as follows:</p> <p><u>“The following functions are delegated to the Head of Planning and Environmental Services or the Head of Legal and Democratic Services</u></p> <p>(a) The making of tree preservation orders and provisional tree preservation orders, including the confirmation and modification of orders provided no objections have been lodged by a third party during the Council’s normal consultation period.</p> <p>(b) Dealing with applications and duties relating to the replacement of trees following an application to fell, as defined by Section 206 of the Town and Country Planning Act 1990 and the enforcement of the replacement of trees under Section 207 of the same Act</p> <p>(c) Power to issue a certificate under Article 5 of a Tree Preservation Order when refusing consent (or granting consent subject to conditions) under a Tree Preservation Order made before 2 August 1999.</p>	<p>For consistency for all tree related work</p> <p>To allow for minor changes to orders.</p> <p>Legislation has been revoked.</p>

<u>Function</u>	<u>Proposed amendment</u>	<u>Reason for amendment</u>
<p>Functions of the Development Control Committee– Page 71 (continued...)</p> <p>(Jean McPherson)</p>	<p>Where appropriate:</p> <ul style="list-style-type: none"> Deleted wording is shown as crossed through Additional wording is shown in bold <p>The following function is delegated to the Head of Planning and Environmental Services or the Head of Legal and Democratic Services</p> <p>(c) A decision to revoke or modify vary a tree preservation order</p>	<p>To reflect a change in technical wording.</p>
<p>Where Appropriate</p>	<p>It is requested that the Committee authorise the Head of Legal and Democratic Services to amend the Constitution where necessary to reflect the recent Senior Management Restructure.</p>	<p>To reflect the recent Senior Management Restructure.</p>

Crawley Borough Council

Minutes of Development Control Committee

2 February 2015 at 7.30pm

Present:

Councillor	C A Moffatt (Chair)
Councillor	R Sharma (Vice-Chair)
Councillors	M L Ayling, N J Boxall, B J Burgess, D G Crow, I T Irvine, S J Joyce, B McCrow, P C Smith, G Thomas and W A Ward

Officers Present:

Kevin Carr	Legal Services Manager
Valerie Cheesman	Principal Planning Officer
Sally English	Democratic Services Officer
Jean McPherson	Group Manager, Development Control
Marc Robinson	Principal Planning Officer

44. Apologies

Councillor K Blake and Councillor S Blake

45. Lobbying Declarations

There were no lobbying declarations.

46. Members' Disclosure of Interests

Member	Minute Number	Subject	Type and Nature of Disclosure
Councillor S Joyce	Minute 48	CR/2014/0777/FUL Gales Place, Three Bridges, Crawley	Personal & Non Prejudicial Interest in the item as he is the Portfolio Holder for Housing.

47. Minutes

The minutes of the meeting held on 5 January 2015 were approved as a correct record and signed by the Chair.

48. Planning Applications List

The Committee considered report PES/151 of the Head of Planning and Environmental Services.

RESOLVED

That in respect of the applications specified below, details of which are more particularly set out in report PES/151 of the Head of Planning and Environmental Services and in the Register of Planning Applications the decisions be given as indicated:-

Agenda item 1

CR/2014/0741/FUL

Units 3 & 4, Meadowbrook Industrial Centre, Maxwell Way, Three Bridges, Crawley.

Change of use from B8 (Storage & Distribution) to B1 (Business) with ancillary warehouse space (amended description).

Councillor S Joyce had visited the site independently.

The Principal Planning Officer, Marc Robinson (MR), gave a verbal summation of the application which the Committee then considered.

Permitted subject to the following conditions: permission time limit in accordance with Section 91 of the Town and Country Planning Act 1990; and in accordance with approved plans in the Decision Notice; the 25 car parking spaces to be used solely in connection with the development and for no purpose other than the parking of vehicles.

Agenda item 2

CR/2014/0760/FUL

Land off London Road and Fleming Way, Northgate, Crawley.

Erection of two office buildings, a four and a half storey decked car park, a single storey decked car park and surface car parking with landscaping and new access from private roads linking to Fleming Way and London Road.

Councillors N Boxall and C Moffatt had visited the site independently.

MR gave a verbal summation of the application, and updated the Committee that the original objections from NATS had now been resolved and they were no longer raising any objection to the application.

MR informed the Committee of several corrections in the report, which were as follows:

Para 2.6 Should read 4345sqm.

Para 5.2.1 Should read 4345sqm.

Para 5.3.1 Under the Manor Royal requirement to provide £2 for developments exceeding 100sqm, the Building B contribution should read £8690.

MR advised the Committee that conditions 7 & 17 were to be amended, as well as 2 extra conditions to be added. Following further consultation with Gatwick Airport Ltd, the current condition 23 (regarding solar panels) would now be listed as an informative. The amendments to conditions 7 & 17 were as follows:

Condition 7

The soft landscaping shall be implemented in full prior to the end of the first planting and seeding season after the completion of Building A in accordance with the following details:

Charles Funke Associates, Landscape Master Plan Phase 1 (Phase 2 Temporary Landscape) Drawing No. 784_LAN_PLN_003 using the specification set out in drawing, by: Charles Funke Associates, Landscape Planting Masterplan (Phase 1& 2), Drawing No. 784_LAN_PLN_005 rev 1.

Any trees or plants which, within a period of five years from the completion of development die, are removed or become seriously damaged or diseased, shall be replaced in the next planting season with other of similar size and species, unless the Local Planning Authority gives written consent to any variation.

REASON: In the interests of the amenity and of the environment of the development in accordance with Policy GD1 and GD5 of the Crawley Borough Local Plan 2000.

Condition 17

Building B shall not be occupied until and unless 40 additional cycle parking spaces are provided in accordance with the approved phase 2 plans unless otherwise agreed in writing by the Local Planning Authority. The cycle spaces shall thereafter be retained solely for the parking of cycles.

REASON: To ensure the site can meet its own operational requirements in accordance with saved policies GD3 and T28 of the Crawley Borough Local Plan 2000.

New conditions:

Condition 23

No construction work above 5m AOD shall commence on site until a Radar Mitigation Scheme (RMS), (including a timetable for its implementation during construction), has been agreed with the Operator and approved in writing by Crawley Borough Council. The Radar Mitigation Scheme (RMS) shall thereafter be implemented and operated in accordance with the approved details.

REASON: In the interests of the safe operation of Gatwick Airport in accordance with policy 33 of the NPPF 2012 and of NATS En-route PLC.

Condition 24

No construction work above 5m AOD shall commence on site until the Developer has agreed a "Crane Operation Plan" which has been submitted to and has been approved in writing by the Local Planning Authority in consultation with the "Radar Operator".

Construction at the site shall only thereafter be operated in accordance with the approved "Crane Operation Plan".

REASON: In the interests of the safe operation of Gatwick Airport in accordance with policy 33 of the NPPF 2012 and of NATS En-route PLC.

Responding to a query on the matter, MR, although he had no exact numbers, informed the Committee that jobs in the 100s would be created if permission was granted. He also confirmed that letters from Gatwick Airport Ltd had been received in support of the application, and that the proposed development would not adversely affect delivery of a second runway at Gatwick, should that occur in the future. He also advised that he would contact the applicant regarding the possibility of users of the nearby mosque using the car park on an informal basis.

New Informative

Solar panels can impact on the safe operation of aircraft through interference with aviation radar and/or due to glint or glare to pilots. Any proposal that incorporates solar panels must be assessed in more detail to determine any potential impacts on aviation interests. A Solar Glare Hazard Impact Assessment may be required depending on the area of panels proposed.

There were 2 speakers on this item and comments made in their presentations are attached to this document as **Appendix A**.

Permitted subject to the completion of an S106 Agreement and the following conditions: permission time limit in accordance with Section 91 of the Town and Country Planning Act 1990; proposed buildings/premises to be used as B1 Use only; and in accordance with approved plans in the Decision Notice; a schedule and samples of the materials and finishes to be used for external materials and levels and bund to the north and west boundaries to be finished in accordance with approved drawings; slab levels for ground floors of Building A, Building B and the multi-storey car park, and upper deck of the two deck car park to be in accordance with approved drawings; soft landscaping to be implemented in full before end of the first planting/seeding season after completion of Building A; trees and plants to be planted in accordance with approved drawings and the replacement of trees or plants that become damaged or diseased within 5 years; hard landscaping in accordance with approved plans; Bird Hazard Management Plan; development to be carried out in accordance with the Peter Brett Construction Method Plan; Building A not to be brought into use before provision of 414 parking spaces, motorcycle parking areas and access road; Building B not to be brought into use before Phase 1 is implemented and until 564 car parking spaces and motorcycle parking areas have been provided; no occupation of Building A until 100 cycle parking spaces are provided in accordance with Phase 1 plans; no occupation of Building A until 40 additional cycle parking spaces are provided in accordance with Phase 2 plans; contamination encountered during excavations to be remediated; surface water drainage; Interim Travel plan; provision of the access on to Fleming Way to the north and the access onto the access road to the south; restricted hours of construction; Radar Mitigation Scheme; Crane Operation scheme; in accordance with policies E3, H3 and T1 of the Crawley Borough Core Strategy of the Local Development Framework 2008; policies GD2, GD5, 'saved' policies GD1, GD3, GD19, GD25, GD34 and T28 of the Crawley Borough Local Plan 2000; and accordance with policy 33 of the NPPF 2012 and of NATS En-route PLC.

Agenda item 3
CR/2014/0764/OUT

Former Thales site, Gatwick Road, Northgate, Crawley.

Part outline application for land parcel 1 consisting of 2 x B1(A) office buildings & land parcel 3 for 1 x A1 (Retail), 1 x A3 (Café/Restaurant) & 1 x A3 or A5 (Café/Restaurant/hot Food Takeaway) & associated access/parking and part full application for land parcel 2 consisting of 1 x 4 storey building with emergency operating centre & headquarters (sui generis) on two floors & B1 (A) offices above with associated parking, access, site preparation works & landscaping across the whole site.

Councillor N Boxall had visited the site independently.

The Group Manager, Development Control, Jean McPherson (JMcP), updated the Committee that the Crawley Borough Council Ecologist had removed the previous objection to the application but wanted an extra condition to reflect the requirement for an updated ecology survey if reserved matters are not submitted within 2 years, in order to review the ecology data from the site. She also advised the Committee of minor typographical errors in the report.

Concerns were raised by Members regarding provision of cycle paths and general connectivity of the site led and the potential loss of trees along the western boundary of Phase 1 with Crawters Brook. Members requested the addition of 2 further informatives to address the issues raised relating to cycle provision and further consideration of the existing trees with the phase 1 layout at reserved matter stage.

Permitted subject to the completion of an S106 Agreement and the following conditions: submission and approval by LPA of appearance and landscaping details, within 2 years from the date of this; outline development to be begun before expiration of 2 years from the date of the last of the reserved matters to be approved; permission in accordance with Section 92 of the Town and Country Planning Act 1990; permission time limit, in accordance with Section 91 of the Town and Country Act 1990; and in accordance with approved plans in the Decision Notice; submission and approval by LPA of detailed plans and particulars of proposed finished land levels and building finished floor levels; surface water drainage scheme and assessment of hydrological and hydrogeological development context; a remediation strategy to be submitted and approved by LPA if contamination not previously identified is found to be present at the site; no infiltration of surface water drainage into the ground is permitted without express consent of LPA; no piling or other foundation designs using penetrative methods will be permitted without express written consent of LPA; groundwater monitoring and maintenance plan; further information required to address recommendations in section 12 of the Ground Investigation & Generic Quantitative Risk Assessment (March 2014) before commencement of the development; Drainage Construction Management Plan; Construction Management Plan; left in/left out splitter island accesses serving the development from Gatwick Road to be carried out before occupation of buildings in Parcel 1; left in/left out splitter island accesses serving the development from Gatwick Road to be carried out before occupation of buildings in Parcel 2; car parking to be designed, laid out and constructed before occupation of Building C on Parcel 2; left in/left out splitter island accesses serving the development from Gatwick Road to be carried out before occupation of buildings in Parcel 3; permanent stopping up and obliteration of all accesses relating to each parcel of land before occupation of buildings on each parcel of land; secure cycle parking; Travel Plan; tree protective fencing; construction of bund and its associated soft landscaping, seeding and planting of bund, no alterations to approved landscaping scheme in respect of species mix without approval by LPA, and replacement in next planting season of any dead, diseased or damaged trees or plants; implementation of hard landscaping in Parcel 2 prior to first occupation of Building C, with seeding and planting to be implemented before end of the

first planting season, and no alterations to approved landscaping scheme in respect of species mix without approval by LPA, and within a period of 5 years replacement in next planting season of any dead, diseased or damaged trees or plants; control of noise scheme; no construction above finished ground floor level of Building C in Parcel 2 until schedule of materials and finishes, and where required approval by LPA of samples of materials and finishes to be used for external walls, roofs, windows, brise soleil and roof plant enclosure; Bird Management Plan revision a for Building c; B1 Use and no other for buildings in Parcel 1; use of ground and first floor of Building C on Parcel 2 to be carried out by South East Coast ambulance, National Health Service Foundation Trust (SECamb) or similar, and upon vacation by SECamb (or similar), use of ground and first floor to revert to B1 Use (Office); second and third floors of building C on Parcel 2 to be used as B1 Use and no other; floor space within three buildings in Parcel 3 to be used for A1 Convenience Retail (not exceeding 480sqm GEA), A3 and A5 uses and no other; and potential future access to Crawters Brook to be retained for this purpose unless agreed by LPA; in accordance with policies GD1, GD2, GD5, 'saved' policies GD3, GD19, GD34, T9 of the Crawley Borough Local Plan 2000 and the Planning Obligations ad S106 Agreements Supplementary Planning Document August 2008; and in accordance with NPPF Paragraph 109; and in accordance with policies E2 E3 of the Crawley Borough Core Strategy of the Local Development Framework 2008.

Agenda item 4

CR/2014/0777/FUL

Gales Place, Three Bridges, Crawley.

Demolition of public convenience, erection of one block of 3 x 1 bed & 3 x 2 bed flats, and 5 x 2 bed & 2 x 3 bed houses.

Councillors S Joyce and W Ward had attended the site visit.
Councillors N Boxall and C Moffatt had visited the site independently.

The Principal Planning Officer, Valerie Cheesman (VC), provided a verbal summation of the application, and advised the Committee that a bat survey of the site had taken place and a new condition was to be added in this regard and revisions to conditions 2, 3, 5, 6 and deletion of condition 12.

The amendments to the conditions are as follows:

Condition 2

No development shall take place, including any works of demolition, until a Construction Environmental Management Plan has been submitted to and approved in writing by the Local Planning Authority. Thereafter the approved Plan shall be implemented and adhered to throughout the entire construction period. The Plan shall provide details as appropriate but not necessarily be restricted to the following matters:

- the timetable for construction in relation to the school terms and details for ensuring access through to the school site,
- hours of working and deliveries,
- details of the methods of segregating staff and pupils from the construction areas,
- the method of access by construction vehicles during construction;
- the parking of vehicles by site operatives and visitors;
- the loading and unloading of plant, materials and waste;
- the recycling, removal and disposal of waste materials including an agreed traffic route for the waste vehicles;

- the storage of plant and materials used in construction of the development;
- the erection and maintenance of security hoardings;
- the erection of site offices and ancillary buildings;
- the provision of wheel washing facilities;
- the measures to control the emission of dust and dirt during demolition and construction;
- lighting for construction and security.

REASON: In the interests of highway safety and the amenities of the area in accordance with 'saved' policy GD34 of the Crawley Borough Local Plan 2000.

Condition 3

No development shall be carried out unless and until a schedule of materials and finishes, including the render panels and, where so required by the Local Planning Authority, samples of such materials and finishes to be used for external walls (and roofs) of the proposed building(s) have been submitted to and approved by the Local Planning Authority.

REASON: To enable the Local Planning Authority to control the development in detail in the interests of amenity by endeavouring to achieve a building of visual quality in accordance with Policy GD1 of the Crawley Borough Local Plan 2000.

Condition 5

The development and works hereby permitted shall be executed in full accordance with the submitted Arboricultural Impact Assessment and Method Statement, including the erection and maintenance of protective fencing, initial tree works, construction details within the root protection areas and routes of services.

REASON: To ensure the retention and maintenance of trees and vegetation which is an important feature of the area in accordance with Policy GD5 and GD34 of the Crawley Borough Local Plan 2000.

Condition 6

No dwelling hereby permitted shall be occupied unless and until there has been submitted to and approved by the Local Planning Authority a scheme of landscaping, hard and soft, which shall include details of the surfacing of the roads, pavements, paths and parking areas, indications of all existing trees and hedgerows on the land, and details of any to be retained, together with measures for their protection in the course of development. The approved landscaping scheme shall be implemented in full no later than the planting season following the first occupation of the dwellings.

REASON: In the interests of amenity and of the environment of the development in accordance with Policy GD5 of the Crawley Borough Local Plan 2000.

New condition:

Condition 13

No development shall commence until a wildlife mitigation plan has been submitted to and approved by the Local Planning Authority. The measures shall be implemented in full in accordance with the approved timescale.

REASON: To ensure that the proposals contribute to a net gain in biodiversity, in accordance with requirements of the NPPF.

There was 1 speaker on this application, and comments made in his presentation are attached to this document as **Appendix A**.

Although there was some debate over the footpath being adversely affected by the proposed fencing, VC advised the Committee that the proposals addressed these concerns, by means of trellis at the top of the 1.5m high fencing along the rear garden boundaries and railings on the corner of the path which would lead to natural surveillance and retain the openness to the path and car parking area. VC added that the school had been consulted as part of the pre-application discussions and it had raised no objection to the development.

Permitted subject to the completion of an S106 Agreement and the following conditions: permission time limit in accordance with Section 91 of the Town and Country Planning Act 1990; submission and approval by the LPA of a Construction Environmental Management Plan; schedules of materials and finishes, and, where required, submission to the LPA of samples of material and finishes to be used for external walls (and roofs); no occupation of dwellings before erection of screen walls and fences; Arboricultural Impact Assessment and Method Statement, including the erection and maintenance of protective fencing, initial tree works, construction details within the root protection areas and routes of services; hard and soft landscaping scheme; road serving development to be constructed, surfaced and drained before occupation of dwellings; parking spaces and turning facilities; provision for storage of refuse/recycling bins; provision for parking of cycles; no dwelling to be extended or altered in any way unless permission is granted by the LPA;; submission of detailed plans and particulars of land levels and finished floor levels; and submission of a wildlife mitigation plan in accordance with policies GD1, GD2, GD3, GD5, GD25, 'saved' policy GD34 and policy H19 of the Crawley Borough Local Plan 2000; and in accordance with policy T3 of the Crawley Borough Local Development Framework Core Strategy 2008.

Agenda item 5
CR/2014/0783/FUL

Three Bridges Primary School, Gales Place, Three Bridges, Crawley.

Increase in capacity of school car park to 32 standard & 2 disabled spaces, with associated works including footway link to school, new automated entrance gates, new lighting and cycle parking.

Councillors S Joyce and W Ward had attended the site visit.
Councillors N Boxall and C Moffatt had visited the site independently.

VC gave a verbal summation of the application and advised that conditions 2, and 6 were to be revised, with deletion of condition 4. This was followed by 1 speaker, whose comments in objection to the application are attached to this document as **Appendix A**.

The amendments to the conditions are as follows:

Condition 2

No development shall take place, including any works of demolition, until a Construction Environmental Management Plan has been submitted to and approved in writing by the Local Planning Authority. Thereafter the approved Plan shall be implemented and adhered

to throughout the entire construction period. The Plan shall provide details as appropriate but not necessarily be restricted to the following matters:

- the timetable for construction in relation to the school terms and details for ensuring access through to the school site,
- hours of working and deliveries,
- details of the methods of segregating staff and pupils from the construction areas,
- the method of access by construction vehicles during construction;
- the parking of vehicles by site operatives and visitors;
- the loading and unloading of plant, materials and waste;
- the storage of plant and materials used in construction of the development;
- details for the erection of the approved boundary fencing and railings

REASON: In the interests of highway safety and the amenities of the area in accordance with 'saved' policy GD34 of the Crawley Borough Local Plan 2000.

Condition 6

No development shall commence until a wildlife mitigation plan, which shall include details with regard to bats, reptiles and nesting birds, has been submitted to and approved by the Local Planning Authority. The measures shall be implemented in full in accordance with the approved timescale.

REASON: To ensure that the proposals contribute to a net gain in biodiversity, in accordance with requirements of the NPPF.

Note: mitigation measures should be based on the Ecological Assessment by Waterman, dated October 2014, submitted in support of this application and CR/2014/0777/FUL. Mitigation measures will need to integrate with those put in place for the latter application, if approved.

There was concern amongst the Committee regarding loss of trees on the site, and VC advised that the decision could be delegated to officers in consultation with the Chair, in order to address concerns regarding the loss of the tree, the location of the parking bays and drainage of the car parking area. VC advised that if these matters were not resolved, the application would be brought back to the Committee. Members then voted to delegate to the Chair to permit subject to amendments to retain a Pin Oak.

Delegated to the Head of Planning and Environmental Services in consultation with the Chair to permit if the Pin Oak retained and drainage details clarified, subject to the following conditions: permission time limit in accordance with Section 91 of the Town and Country Planning Act 1990; submission and approval by the LPA of a Construction Environmental Management Plan; development to be finished in accordance with materials shown in the Design & Access Statement; development and works to be executed in full accordance with the Arboricultural Impact Assessment and Method Statement, including the erection and maintenance of protective fencing; Wildlife Mitigation Plan; in accordance with policies GD1, GD2, GD5 and 'saved' policy GD34 of the Crawley Borough Local Plan 2000; and in accordance with the requirements of the NPPF.

Note on condition 6: Mitigation measures should be based on the Ecological Assessment by Waterman, dated October 2014, submitted in support of this application and CR/2014/0777/FUL, mitigation measures will need to integrate with those put in place for the latter application, if approved.

49. Objection to Tree Preservation Order: P16.8.72 (Pearson Road, No.3)

MR introduced the report of the Head of Planning and Environment Services PES/168 which sought to determine whether or not to confirm the Tree Preservation Order (TPO) with or without modification for continue protection.

The Committee considered the objection, and agreed to confirm the TPO without modification.

Confirmed.

50. Closure of Meeting

With the business of the Committee concluded, the Chair declared the meeting closed at 9.31pm.

C A MOFFATT
Chair

Appendix A

CR/2014/0760/FUL Land off London Road and Fleming Way, Northgate, Crawley

Speaker: Brett North, Marketing Director, Elekta

Mr North's presentation, as the applicant, included the following points:

- Elekta is custodian of Crawley's history of developing cancer treatments
- History of innovation, and of pioneering revolutionary treatments going back to the 1940s
- Every year, over a million cancer patients are treated using equipment designed and manufactured in Crawley
- Elekta's growth means nearly 940 people are employed across a number of Crawley sites, specifically Manor Royal
- Elekta's award-winning export growth generates revenues of £500m p.a. –would not have been possible without collaboration and support from supply chain partners, a number of whom are based in or close to Crawley
- Key driver of business growth is in developing ground breaking treatment innovations, made possible by Elekta's collaborations with clinicians
- In Jan 2015, over 60 international experts came to Crawley to continue collaboration on a product that will change cancer treatment profoundly; a product with the potential to provide affordable oncology treatment for an anticipated 50m cancer patients globally by 2025
- Cornerstone is the key to the success of the project, to Elekta's continued global growth and its future in Crawley, and will be the base to bring multi-national teams of Elekta staff and some of the world's leading oncology experts together
- Cornerstone will be the showcase for the 70+ visits by clinicians, politicians, students and charities, many of them from across the world, that are hosted every year by Elekta
- Despite having the option to develop Cornerstone in Germany and China, Elekta chose Crawley because of the staff talent, but also because of the encouragement and support of neighbours: local and national government, the local and national business community as well as wider local community
- Cornerstone builds upon traditions and history, and provides Elekta with a state of the art campus in Crawley; with the opportunity to continue to prolong and save cancer patients' lives, as well as offer career and employment opportunities in Crawley.

Speaker: Rosemary French OBE, Executive Director of the Gatwick Diamond Initiative (GDI)

Ms French's presentation in support of the application included the following points:

- One of GDI's roles is to retain businesses in the Gatwick Diamond and help them create jobs and GVA for the area. My job is to attract new business to the area from the UK and abroad.
- Perhaps we do not always look after foreign investors as well as we might
- In the case of Novartis, Horsham, whilst local management may be passionate about their location, foreign owned businesses take decisions far away from the local area
- Crawley has been competing with other European cities for this Cornerstone development
- Crawley cannot afford to lose such a key business; planning permission will ensure Elekta remains in Crawley for the long term, subject to caveats regarding badly needed infrastructure investment into road, rail, housing which I know the Council supports
- This world class centre of excellence won't be in London or Manchester, but in Crawley and will welcome academics, scientists, researchers and doctors from around the world
- The result of planning permission will be that money is invested in local people as employees, suppliers, shopkeepers, taxi companies, restaurants, takeaways, and as customers of oncology technology.

CR/2014/0777/FUL Gales Place, Three Bridges, Crawley

Speaker: John Cooban

Mr Cooban, who spoke in objection to the application, made the following points in his presentation:

- He is a member of the Three Bridges Forum Steering Committee, has served as a Community Governor at Three Bridges Junior & Infants School, and has occasionally been invited by the Infant School to help with landscape design & implementation of its most significant school grounds projects

- The school and proposed residential development share the same setting and spatial and visual relationship with the pedestrian through route that serves the school and locality
- The public footpath provides the only means of access to all children, parents and visitors to the school. The path features in the Three Bridges Landscape Heritage Trail (published by the Three Bridges Forum)
- The school is the longest established school site still in use in Crawley (dating from 1934)
- Proposed development shares a boundary with the path of approximately 90m
- He attended the development consultation and expressed concern over the proposal to line the path with fencing, as he felt it would reduce the appearance of an attractive part of the public realm to a back alley

A photograph submitted by Mr Cooban was displayed on the screen to show the eastern end of the footpath where it runs between back gardens of house in North Road. He felt the current proposal would result in the same effect, and all path users would have to use a much longer close-boarded back alleyway.

- Scheme designers have pointed to surveillance from 1st floor windows; he disputes that surveillance of the path is the prime or only factor that the housing layout needs to ensure with respect to the path
- Asked the Committee to consider carefully where it thought the balance between impact on treasured and historic public realm, and a purely tenant-focussed residential layout should, and whether a better scheme, more sympathetic to locally established patterns might be possible.

CR/2014/0783/FUL Three Bridges Primary School, Gales Place, Three Bridges, Crawley
Speaker: John Cooban

Mr Cooban, who spoke in objection to the application, made the following points in his presentation:

- He introduced himself as a chartered landscape architect and professional member of the Arboricultural Association, and also as a Tree Warden appointed by CBC under the WSCC Tree Wardens Scheme.
- The school car park improvement proposal was not included in the local consultation exhibition
- The arboricultural impacts regarding the Pin Oaks had not been properly assessed
- With removal of Hornbeam trees, the two Pin Oaks occupy a strategic position
- The hornbeams were planted by a school community volunteer working party, and had established and grown very well
- Trees are a material planning consideration and BS5837:2012 described the method for assessing which trees merit retention and protection in the context of a development proposal
- The PJC Consultancy Arboricultural Impact Assessment and Method Statement failed to pick up key elements, and was therefore flawed regarding informing a key aspect of the car park improvement layout, specifically the significance of the Pin oaks under threat due to location of the disabled parking bays
- In the PJC document section 3: Appraisal, the Pin Oaks were not mentioned, yet they were clearly of greater significance than the smaller Acer Platanoides 'Globosum', wholly inside the playground
- Tree survey omits the fifth Pin Oak that is present between trees T11 and T12, and that called into doubt the locational accuracy of the trees. The missing oak was probably located in the disabled parking bays.
- The Tree Constraints Plan and schedules did not acknowledge the future potential of the trees by indicating estimated height at maturity (5.2 of BS5837) which would have shown the row of five trees as the defensible visual buffer between the school and the residential development

Crawley Borough Council

Minutes of the Overview and Scrutiny Commission

Monday 9 February 2015 at 7.00p.m.

Present:

Councillor W A Ward (Chair)
Councillor K Sudan (Vice-Chair)
Councillors Dr H S Bloom, K Brockwell, C A Cheshire, I T Irvine, M G Jones,
R A Lanzer and B A Smith

Also in Attendance:

Councillors P K Lamb, and P Smith

Apology for Absence:

Councillor R G Burgess

Officers Present:

Rachel Cordery Principle Planning Officer
Heather Girling Democratic Services Officer
Lee Harris Chief Executive
Karen Hayes Head of Finance, Revenues and Benefits
Paul Windust Corporate Accounting and Treasury Services Manager

71. Members' Disclosure of Interests and Whipping Declarations

The following disclosure of interests were made:

Member	Minute Number	Subject	Type and Nature of Disclosure
Councillor M G Jones	74	Three Bridges Station Forecourt Project	Personal interest – member of WSCC
Councillor R A Lanzer	74	Three Bridges Station Forecourt Project	Personal interest – member of WSCC
Councillor B A Smith	74	Three Bridges Station Forecourt Project	Personal interest – member of WSCC
Councillor C A Cheshire	77	Health and Adult Social Care Select Committee (HASC)	Personal interest – patient representative for Crawley CCG
Councillor M G Jones	77	Health and Adult Social Care Select Committee (HASC)	Personal interest – registered patient at walk-in centre

No whipping declarations were made.

72. Minutes and Matters Arising

The minutes of the meeting of the Commission held on [12 January 2015](#) were approved as a correct record and signed by the Chair. The Democratic Services Officer (HG) was thanked for a well-written and thorough minute, as was Councillor Ward for an accurate

report to the Cabinet. A discussion occurred on Minute 65 on the Town Hall Utilisation and Refurbishment report. It was confirmed that the upgrading of the toilet environment in the civic hall would be undertaken in 2015-2016.

73. Public Question Time

No questions from the public were asked.

74. Three Bridges Station Forecourt Project

The Commission considered Report [SHAP/43](#) of the Head of Strategic Housing and Planning Services. The report sought approval of a scheme for the improvement of the forecourt area at Three Bridges Station, recommending support for the use of S106 monies for the project which have been received for transport or interchange improvements at the station to fund this project.

During the discussion with the Cabinet Member for Planning and Economic Development and Principle Planning officer, the following points were expressed:

- Appreciation of the detailed consultation process that had taken place and an acknowledgement that the option 1 proposal provided a good strategic scheme for Crawley. It offered the best possible configuration and would deliver the maximum benefits.
- Acknowledgement that of the participants responding to the consultation process, as to how people travelled to the station, many more people walked, cycled or used buses than used cars, particularly from the Pound Hill and Maidenbower areas. Thus the proposed improvements to safety and access, given the multiplicity of pedestrian and vehicle movements in the forecourt area, were well justified.
- Recognition that continued consultation would take place with the Hackney Carriage Association as the scheme progressed.
- Support that further traffic management solutions (chicane removal and traffic light phasing) could possibly be amalgamated (offering a 'joined up' approach) with the new eastern drop off/pick up area to minimise disruption.
- Support for additional bike storage at the new eastern drop off/pick up area.
- Concerns raised over the alternative exit routes being proposed, particularly given the loss of the right exit turn, but looked forward to the safest and best possible solutions given the practical restraints.
- While Members welcomed the proposed new drop off point and exit on the eastern side of the station, at Station Hill/ Billington Drive, there was some concern expressed about the re-opening of this access point onto the somewhat narrow Platform 5. Perhaps a more direct opening to the Subway from the east, connecting all platforms might be considered.

RESOLVED

That the Commission welcomed the report agreed to support the recommendations to the Cabinet.

75. 2015/2016 Budget and Council Tax

The Commission considered report [FIN/356](#) of the Head of Finance, Revenues and Benefits, which set out the proposed Budget and Council Tax for 2015/16 taking into account factors such savings and growth, latest investment interest projections and income estimates.

A discussion took place with The Leader and the Head of Finance, Revenues and Benefits. Discussion areas included:

- Support for a proposed freeze in Council Tax for 2015/16.
- Recognition of the continued work towards a balanced budget, putting back into reserves when the budget is in surplus, whilst needing to maintain as many services as possible. It was acknowledged that the challenges will become more demanding from 2016/17.
- Acknowledgement of the provision for new capital schemes, including improvement to the adventure playgrounds.
- Support for the additional increase in the Crawley Allowance for all employees from 1 April 2015.
- It was recognised that the Council has seen a 5.8% reduction in spending power. However, there was agreement that 'spending power' required further definition. Perhaps comparisons of 'spending power' in previous and future years could be documented. (Supplementary note: Further detailed information, as requested has been circulated from the Finance Team to all OSC Members on this point).
- Recognition that there was a focus on income generation, including investment acquisitions. However, it was recognised that further investigations could take place in relation to increasing income/savings, for instance recycling credits.
- Acknowledgement of the volatility of business rates income and the uncertainty over the income in future of the New Homes Bonus.
- Members commended officers from the Finance Team for their excellent work in producing the budget and report and the Chair thanked the Leader, Councillor Lamb for his full presentation.

RESOLVED

That the Commission agreed to support the recommendations to the Cabinet.

76. Treasury Management Strategy 2015/2016

The Commission considered report [FIN/355](#) of the Head of Finance, Revenues and Benefits on the Treasury Management Strategy for 2015/16 which the Council was required to approve before the start of the financial year in accordance with the CIPFA Code of Practice for Treasury Management and the Council's financial regulations.

During the discussion with The Leader, Head of Finance, Revenues and Benefits and the Corporate Accounting and Treasury Services Manager, the following points were expressed:

- Acknowledgement that the Council's policy is to remain debt free, investing accordingly whilst providing adequate liquidity, security and yield.
- Recognition that different rates of interest and returns are achieved for shorter and longer term investments and loans, yet it was important to strike a balance between risk and investment return.
- The advantages and disadvantages surrounding ethical investment.

- Given the practical dilemmas faced with the complexity of the range of investments involved and the spread needed to minimise risk.

RESOLVED

That the Commission agreed to note the report to the Cabinet.

77. Health and Adult Social Care Select Committee (HASC)

Following a recent meeting on 21 January 2015, an update was provided by Councillors Ward and Smith. The proposed changes to the Walk-in Centre at Crosskeys House, the possible reconfiguration to the Urgent Treatment Centre and potential relocation of Northgate surgery were discussed at length. It was agreed that clarification was required on a number of issues.

78. Scrutiny Panels

Fairness Commission Scrutiny Panel

The last meeting was held on 15 January 2015 and Councillor Jones provided an update. Guests from Crawley Community Voluntary Service and Crawley Citizens Advice Bureau had attended, along with the Community Development Manager and Transformation Manager to provide additional information regarding partnership working, together with current and future evidence collation. The next meeting is scheduled for 19 February 2015.

Performance Monitoring Scrutiny Panel (PMSP)

The next meeting will take place on 24 February 2015. Representatives from Parkwood Leisure have been invited to attend this meeting and it was requested that if Members wished to submit questions for the event to send them to the Chair or the Democratic Services Officer. There will also be a transformation update on the Benefits service.

79. Forward Plan – 1 March 2015 and Provisional List of Reports for the Commission's following Meetings

The Commission considered the latest version of the Forward Plan and the provisional lists of reports for future meetings. The referrals included:

18 March 2015

- Queens Square Environmental Improvement Scheme
- Determination of Tenure Mix for Council New Build Schemes
- Redress Schemes for Lettings Agency and Property Management Work Request for Delegated Enforcement Authority – provisional referral

80. Closure of Meeting

The meeting ended at 9.10pm.

W A WARD
Chair

Crawley Borough Council

Minutes of Cabinet

Wednesday 11 February 2015 at 7.30pm

Present:

Councillor	P K Lamb	(Chair of Cabinet and Leader of the Council)
	S J Joyce	(Deputy Leader of the Council and Cabinet Member for Housing)
	C C Lloyd	(Cabinet Member for Environmental Services)
	C Oxlade	(Cabinet Member for Community Engagement)
	P Smith	(Cabinet Member for Planning and Economic Services)

Also in Attendance:

Councillors R Burrett, D Crow and W Ward

Officers Present:

Ann-Maria Brown	Head of Legal & Democratic Services
Peter Browning	Deputy Chief Executive
Sally English	Democratic Services Officer
Lee Harris	Chief Executive
Karen Hayes	Head of Finance, Revenues and Benefits
Diana Maughan	Head of Strategic Housing and Planning Services

70. Death of Bert Crane

The Leader, in response to news of the recent death of Bert Crane, a former Crawley Borough Councillor of 58 years' continuous service, as well as an Honorary Freeman and Alderman, asked those present to observe a minute's silence in remembrance.

71. Apologies for Absence:

Councillors C J Mullins and D Shreeves

72. Members' Disclosure of Interests

There were no disclosures of interest.

73. Minutes

The minutes of the meeting of the Cabinet held on [14 January 2015](#) were approved as a correct record and signed by the Chair.

74. Public Question Time

There were no questions from the public.

75. Matters Referred to the Cabinet

The Head of Legal & Democratic Services confirmed that no matters had been referred to the Cabinet for further consideration.

76. Three Bridges Station Forecourt Project (Planning and Economic Development Portfolio)

The Cabinet considered report [SHAP/43](#) of the Head of Strategic Housing and Planning Services which sought approval of a scheme for the improvement of the forecourt area at Three Bridges Station, and to recommend support for the use of S106 monies which had been received for transport or interchange improvements at the station to fund the project.

The matter had been considered at the meeting of the Overview & Scrutiny Commission on 9 February 2015. The Commission's main comments were:

- Acknowledgement that the option 1 proposal provided a good strategic scheme for Crawley, offering the best possible configuration and would deliver the maximum benefits.
- Acknowledgement that few of the participants responding to the consultation travelled to the station by car, thus the proposed improvements to safety and access were well justified.
- Recognition that continued consultation would take place with the Hackney Carriage Association as the scheme progressed.
- Support that further traffic management solutions (chicane removal and traffic light phasing) could possibly be amalgamated with the new eastern drop off/pick up area to minimise disruption.
- Support for additional bike storage at the new eastern drop off/pick up area.
- Concerns raised over the alternative exit routes being proposed, whilst hoping that those proposed would be the safest and offer the best possible solution.
- Concerns raised over the possible safety issues from re-opening the narrow platform on the eastern side.

The Commission agreed to support the recommendations and the Cabinet thanked the Commission for its comments.

Councillor Burrett expressed support for the report, but relayed the concerns of residents who had contacted him regarding the reduction to two lanes westbound under the railway bridge, and the loss of the right-hand turn: some felt the changes would cause congestion, while others felt they would improve conditions for pedestrians and cyclists. He welcomed clarification of a statistic given in paragraph 5.13 (regarding 2% of total traffic movements in the area being right-turning traffic) but felt this had not been clear in the public consultation document. Nevertheless, regarding the loss of the right-hand turn, he requested a recommendation be added to ensure mitigating measures would be taken in case of any problems arising from loss of the turn, in order to reassure residents. He was also concerned how the project would be affected, should the bid for £850k funding be unsuccessful and was assured that the risk of such an outcome was very low.

The Cabinet discussed the inclusion of a recommendation to address concerns regarding loss of the right-hand turn, and the Cabinet Member for Planning & Economic Development advised that consultation would continue with all interested parties (Hackney Carriage Association, ward members, Southern Rail, WSCC etc) and that he would ask project officers to conduct flow checks and study outcomes. It was therefore proposed and formally agreed that an amendment be added as follows:

c) That residents' concerns be acknowledged regarding loss of lane and the right hand turn, and to commit to working with WSCC and Southern Rail to mitigate any possible effects.

RESOLVED

That

- a) That the allocation of the Section 106 monies of £430,000 received from the development of the maintenance depot and operations centre permitted under planning application CR/2011/0075/FUL and CR/2011/0093/FUL to the implementation of the full scheme as set out in Option 1 of the consultation document, be approved.
- b) That the transfer of the ownership of the subsoil of a small area of land within the forecourt currently owned by the Council to Network Rail at a nominal value in order to facilitate the improvement scheme and its economic and social benefits, be approved.
- c) That residents' concerns be acknowledged regarding loss of lane and the right hand turn, and to commit to working with WSCC and Southern Rail to mitigate any possible effects.

Reason for Decision

A financial contribution has been received from the development of the maintenance depot and operations centre at Three Bridges Station. The Section 106 agreement requires this funding to be spent on improving access to Three Bridges Station. The proposed full scheme (Option 1) will improve safety and access to the forecourt of Three Bridges Station and address many of the needs of people travelling to and from the station by different forms of transport. The requirements of the S106 agreement mean that the monies can only be used at the station and cannot be allocated to a

scheme elsewhere therefore presenting a one off opportunity to achieve these improvements.

77. 2015/2016 Budget and Council Tax (Leader's Portfolio)

The Cabinet considered report [FIN/356](#) of the Head of Finance, Revenues and Benefits which set out the Budget and level of Council Tax for the year 2015-2016.

The Leader welcomed the budget report, and commended the Finance Team, especially given the 5% reduction in CBC's spending power, one of the biggest reductions in the country.

The matter had been considered at the meeting of the Overview & Scrutiny Commission on 9 February 2015, and the Commission's main comments were:

- Support for a proposed freeze in Council Tax for 2015/16.
- Recognition of the continued work towards a balanced budget, putting back into reserves when the budget is in surplus, whilst needing to maintain as many services as possible. It was acknowledged that the challenges will become more demanding from 2016/17.
- Acknowledgement of the provision for new capital schemes, including improvement to the adventure playgrounds.
- Support for the additional increase in the Crawley Allowance for all employees from 1 April 2015.
- It was recognised that the Council has seen a 5.8% reduction in spending power. However, there was agreement that 'spending power' required further definition. Perhaps comparisons of 'spending power' in previous and future years could be documented.
- Recognition that there was a focus on income generation, including investment acquisitions. However, it was recognised that further investigations could take place in relation to increasing income/savings, for instance recycling credits.
- Acknowledgement of the volatility of business rates income and the uncertainty over the income in future of the New Homes Bonus.
- Members commended officers from the Finance Team for their excellent work in producing the budget and report.

The Commission agreed to support the recommendations to the Cabinet. The Cabinet thanked the Commission for its comments and then agreed the recommendations.

RESOLVED

RECOMMENDATION 2

That the Full Council be RECOMMENDED:

- (a) to approve the proposed 2015/16 General Fund Budget as set out in section 6 and Appendix 2 of report FIN/356.
- (b) to approve the proposed 2015/16 Housing Revenue Account Budget as set out in section 10 and Appendix 3 of the report,

- (c) to authorise the Deputy Chief Executive, in consultation with the Leader, Portfolio Holder for Planning & Economic Development, and Head of Finance, Revenues & Benefits, to acquire land up to £5m suitable for the provision of housing including affordable housing, with the possibility to include a commercial element to provide investment income, as outlined in paragraph 11.4,
- (d) to approve the 2014/15 to 2017/18 Capital Programme and funding as set out in paragraph 11.6 of the report,
- (e) to agree that the Council's share of Council Tax for 2015/16 be frozen at £187.83 for a band D property,
- (f) to approve the Pay Policy statement for 2015/2016 as outlined in paragraph 16.3 and appendix 6 of the report,
- (g) to approve an additional increase in the Crawley Allowance of 3% as outlined in paragraph 5.5.9 payable from 1st April 2015.

Reason for Decision

To provide adequate funding for the proposed level of services and to fulfil the statutory requirement to set a Budget and Council Tax and report on the robustness of estimates.

Note by Head of Legal and Democratic Services

*The **Notice of Precept** was received from the Police and Crime Commissioner for Sussex and West Sussex County Council following the publication of both the agenda and this Minute Book for the 25 February meeting of the Full Council. Those Precept details have since been circulated to Members, and a further recommendation (**Recommendation 3**) will be moved in relation to the 2015/2016 Budget and Council Tax.*

78. Treasury Management Strategy 2015/2016 (Leader's Portfolio)

The Cabinet considered report [FIN/355](#) of the Head of Finance, Revenues and Benefits which covered two main areas: Capital Issues and Treasury Management Issues.

The Leader commended the work of officers on the report. The matter had been considered at the meeting of the Overview & Scrutiny Commission on 9 February 2015, and the Commission's main comments were:

- Acknowledgement that the Council's policy is to remain debt free, investing accordingly whilst providing adequate liquidity, security and yield.

- Recognition that different rates of interest and returns are achieved for shorter and longer term investments and loans, yet it was important to strike a balance between risk and investment return.
- The advantages and disadvantages surrounding ethical investment.

The Commission noted the report to the Cabinet, who thanked the Commission for its comments. The Cabinet then agreed the recommendations.

RESOLVED

RECOMMENDATION 4

That the Full Council be RECOMMENDED:

- a) To approve the Treasury Prudential Indicators and the Minimum Revenue Provision (MRP) Statement contained within Section 5 of report FIN/355.
- b) To approve the Treasury Management Strategy contained within Section 6;
- c) To approve the Investment Strategy contained within Section 7, and the detailed criteria included in Appendix 3.

Reason for Decision

The Council's financial regulations, in accordance with the CIPFA Code of Practice for Treasury Management, requires a Treasury Management Strategy to be approved for the forthcoming financial year. This report complies with these requirements.

79. 2014/2015 Budget Monitoring - Quarter 3 (Leader's Portfolio)

The Cabinet considered report [FIN/353](#) of the Head of Finance, Revenues and Benefits which set out a summary of the Council's actual revenue and capital spending up to the third Quarter ending December 2014. It identified the main variations from the approved spending levels and any potential impact on future budgets.

The Cabinet Member for Planning & Economic Development commended the Property Team for their work and noted that the acquisition of properties was already generating revenue.

The Cabinet then agreed the recommendations in the report.

RESOLVED

- 1) That the projected outturn for the year 2014/2015 as summarised in report FIN/353, be noted.

Reason for Decision

To report to Members on the projected outturn for the year compared to the approved Budget for 2014/2015.

80. Closure of Meeting

With the business of the Cabinet concluded, the Chair declared the meeting closed at 8.12pm.

P K LAMB
Chair